

Student and Parent Handbook

LUNCHROOM PROCEDURES

Students will go to the lunchroom with their class. Each student is expected to be responsible for his/her behavior, and for following the rules of conduct at all times. Children will sit at a table with their class, and lunchroom teachers will direct them in obtaining their food, cleaning up, etc.

Each child is responsible for discarding trash and ensuring that the eating area is in satisfactory condition before dismissal. Classes are dismissed as a group for recess, and after that to their homeroom teachers.

LUNCHROOM RULES OF CONDUCT

- Follow directions the first time given.
- Be orderly at all times.
- Keep hands, feet, and objects to yourself.
- Throwing food or objects is not allowed.
- Use "inside" voice, do not shout or yell, and use appropriate and courteous language when speaking to others.
- Show respect to the lunchroom staff and other students.
- Always sit at your assigned table.
- Do not save places for others at your table or in line.
- Use proper table manners.
- Keep the lunchroom clean.
- Throw out all garbage from the table and surrounding area when leaving the lunchroom.
- Neither food nor drinks are allowed out of the lunchroom.
- IPODS may not be used during lunch or recess.

STUDY HALL/LUNCH DETENTION

STUDY HALL is available to students who require an opportunity to complete homework or make up a test. Students, eat their lunch, complete their assignment, and return to the cafeteria for recess. Study hall students have access to a teacher who will assist them with their assignments, if necessary. Excessive use of study hall may result in loss of recess or other student privileges. Students who misbehave during study hall will be removed to another location. They forfeit the privilege of completing the assignment, will not receive credit, and will have a letter sent home to their parent/guardian regarding their misbehavior.

LUNCH DETENTION may be given to students who do not follow school rules. Detention students will report to the study hall room and eat their

lunch. Detention students will not be allowed to return to the cafeteria for recess.

RECESS will be approximately the last fifteen minutes of each lunch period. Weather permitting; students will be outdoors for recess in designated areas. It is the parent's responsibility to have children come to school with clothing that is appropriate for the season. When indoors for recess, students are required to wear sneakers if they are to move about the gym, as per a state mandate. Please be aware that drawstrings on sweatshirts, hoods, and jackets could cause harm to a child when using some playground equipment.

PLAYGROUND RULES

1. All school rules apply, especially keeping hands, feet, and objects to yourself.
2. Show respect for all others.
3. Remain on the playground during recess, unless a teacher/nurse/administrator has stated otherwise.
4. Keep all equipment in designated areas, away from the woods.
5. Play games in locations designated by the teachers.
6. Touch football may be allowed.
7. Handle and use all playground equipment correctly; do not run up the slide.
8. Use the swings correctly and do not stand on them or jump off them.
9. When running, it is each student's responsibility to avoid collisions with other people and with equipment. Run around the swings, not through them.
10. Throwing sand, mulch, stones, or any other items is not allowed.
11. Line up immediately when directed, remain quiet and follow directions.
12. Toys, cards, and other inappropriate items may not be taken to the playground.
13. Please comply with the signs posted in the playground.