

**Montague Board of Education Meeting
Budget Hearing/Special Meeting Minutes
May 2, 2017**

Call to Order

Roll Call

	Present	Absent
Glen Plotsky, President	X	
Diane Cole, Vice President	X	
Gayle Andriac	X	
Sally Kurtzman	X	
Emma Masset	X	
Tacia Johnson		X
Linda Spinapolice	X	

Others Present:

Robert Walker – Interim Chief School Administrator
Tina Palecek – Business Administrator/Board Secretary

Flag Salute

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Middletown Record.

Announcement of Executive Session

There will be an Executive Session at the end of this meeting

Recognition

Any/all recognition to take place at Regular Meeting on May 9, 2017

Presentation

Mrs. Palecek, School Business Administrator, presented the 2017-2018 School Year Budget to the Board and public. The budget included a 2% tax increase and the utilization of Impact Aid to meet the financial responsibilities of the School District.

Approval of Minutes

None

CSA Report

None

SBA Report

None

Committee Reports

Finance & Insurance – Chair, Emma Masset

Mrs. Masset reiterated the need for the budget to include the needs of Building and Grounds. It is necessary for the Montague School to speak with architects and engineers to ensure all areas of the building are covered. The broken pipes and boiler is an example of how putting things off can catch up with us. She also commented on the need to address the underground tanks.

Personnel – Sally Kurtzman, no report

Buildings, Grounds, and Transportation – Linda Spinapolic

Mrs. Spinapolic explained that she and the Board Secretary, Tina Palecek, have put together a Long-Range-Facilities-Plan (LRFP) because one has not been done in many years. Because things have been let go for so long we are now playing catch-up. The boiler issue has been addressed in the lower wing, but our other units are also older. A new issue identified is a 12x12 foot portion in the roof has significant structural damage that cannot sustain another snow-load. The sidewalk repair in front of the school is flaking and needs to be fixed; Mrs. Palecek will reach out to the contractor for repair work.

Negotiations – Tacia Johnson – no report

Correspondence

None

Liaison Report

Non-voting Member PJCS D – no report

Public Session

As a reminder for all, and as per NJSBA, Board of Education meetings are "a meeting in public, not a meeting of the public. Many people, especially parents and community members, misunderstand the nature of a school board meeting. School boards provide leadership for what are typically multi-million dollar corporations. The board has important work to accomplish. And, to do that work, the board needs to be fully engaged around the table. The Open Meetings Act requires that public business be done in public, and that citizens have opportunity to observe and comment at every meeting."

Additionally, as per NJSA 2C:33-8, 10:4-12, and as adopted by Montague's Board of Education in Bylaw 9322, please remember the public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface - by an announcement of his/her name, place of residence, and group affiliation if appropriate;**
- 2. Each statement by a participant shall be limited to 3 minute duration**
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;**
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board Members individually;**

5. The presiding officer may:

- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;**
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;**
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;**
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and**
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.**

During this portion of the meeting, the residents are invited to address the Board with any comments or concerns that may be in respect to the operation of their school.

Motion to open public comment at 6:38 pm

Motion Sally Kurtzman 2nd by Emma Masset
All in Favor – No Opposed
Motion carried

Motion to close public comment at 6:39 pm

Motion Gayle Andriac 2nd by Emma Masset
All in Favor – No Opposed
Motion carried

Committee Action Items

Committee action items to be addressed at next meeting.

Unfinished Business

Personnel

P-1- BE IT RESOLVED, that the Montague Township Board of Education approve the hiring of Timothy Capone as the Chief School Administrator for Montague Township School at the annual salary of \$125,000.00 per year for five-years to begin in accordance with his approved contract.

Motion Gayle Andriac 2nd by Diane Cole

Ayes: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Sally Kurtzman, Emma Masset

Nays: None

Absent: Tacia Johnson

Policy – Discussion regarding policies was tabled to allow the new Chief School Administrator the opportunity to review. Mr. Walker had sent out policy change recommendations; Ms. Johnson and Mrs. Cole provided feedback to Mr. Walker's policy recommendation

New Business

Executive Session:

BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel, and legal matters. Action may or may not be taken.

Motion to open Executive Session at 6:40 pm
Motion Gayle Andriac 2nd by Emma Masset
All in Favor – No Opposed
Motion carried

Motion to close Executive Session at 7:36 pm
Motion Emma Masset 2nd by Gayle Andriac
All in Favor – No Opposed
Motion carried

Motion to re-open Workshop meeting at 7:36 pm
Motion Emma Masset 2nd by Sally Kurtzman
All in Favor – No Opposed
Motion carried

Adjournment

Motion Gayle Andriac 2nd by Diane Cole All in Favor/Oppose