

**Montague Board of Education Meeting
Regular Meeting Minutes
June 13, 2017**

Call to Order

Roll Call

| | Present | Absent |
|----------------------------|----------------|---------------|
| Glen Plotsky, President | X | |
| Diane Cole, Vice President | X | |
| Gayle Andriac | X | |
| Sally Kurtzman | X | |
| Emma Masset | X | |
| Tacia Johnson | | X |
| Linda Spinapolice | X | |

Others Present:

- X-Robert Walker – Interim Chief School Administrator
- X-Tina Palecek – Business Administrator/Board Secretary
- Arrived at 7:00pm Gary Kraemer – Board Attorney

Flag Salute

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Middletown Record.

Announcement of Executive Session

There will be an executive session at the end of this meeting to discuss personnel and legal issues. Action may or may not be taken.

Recognition

Presentation

None

Approval of Minutes

Approval of February 14, 2017

Provided at Workshop Meeting June 6, 2017

Motion Gayle Andriac 2nd by Glen Plotsky

Discussion regarding FI-3, FI-4, and F-5

Motion to Table by Emma Masset 2nd by Gayle Andriac

In favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Abstain: None

Motion Carried to Table approval of February 14, 2017 minutes

Approval of Special Meeting, March 7, 2017 Attachment BA1
Motion Gayle Andriac 2nd Emma Masset
With attendance correction for Glen Plotsky
In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset
Nays: None
Abstain: None
Motion Carried

Approval of Special Meeting, April 4, 2017 Provided at Workshop Meeting June 6, 2017
Motion Diane Cole 2nd by Gayle Andriac
In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset
Nays: None
Motion Carried

Mrs. Kurtzman arrived after this vote.

CSA Report

CSA – 1

OFAC Corrective Action Plan to be sent by County has not been received by Chief School Administrator/Principal as of the date of this meeting.

Discussion on K-9 Dog Visit for 7th Grade

Discussed need to approve Special Education policies tonight

QSAC Report Review by Christopher Gregory, Assistant Principal

HIB Report by Christopher Gregory, Assistant Principal

SBA Report

Lead Water Testing

OPRA Requests and Board Policy

Sustainable NJ Summit, Mrs. Palecek unable to go to this event.

Committee Reports

Finance/Insurance, Chair – E. Masset

Buildings, Grounds, & Transportation, Chair – L. Spinapolice

Personnel, Chair – S. Kurtzman

Negotiations, Chair – Glen Plotsky

Curriculum, Chair – L. Spinapolice

Policy, Chair – G. Plotsky

Correspondence

None

Liaison Report

Non-voting Member Report

Public Session

As a reminder for all, and as per NJSBA, Board of Education meetings are "a meeting in public, not a meeting of the public. Many people, especially parents and community members,

misunderstand the nature of a school board meeting. School boards provide leadership for what are typically multi-million dollar corporations. The board has important work to accomplish. And, to do that work, the board needs to be fully engaged around the table. The Open Meetings Act requires that public business be done in public, and that citizens have opportunity to observe and comment at every meeting."

Additionally, as per NJSA 2C:33-8, 10:4-12, and as adopted by Montague's Board of Education in Bylaw 9322, please remember the public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface - by an announcement of his/her name, place of residence, and group affiliation if appropriate;**
- 2. Each statement by a participant shall be limited to 3 minute duration**
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;**
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board Members individually;**
- 5. The presiding officer may:**
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;**
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;**
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;**
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and**
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.**

During this portion of the meeting, the residents are invited to address the Board with any comments or concerns that may be in respect to the operation of their school.

Motion to open public comment at 7:27 p.m.

Motion Emma Masset 2nd Sally Kurtzman
All in Favor
None Opposed
Motion Carried

Lorie Jeskey, preschool teacher at Montague. Mrs. Jeskey discussed her experience with Sustainable Schools; positive experience.

Motion to close public comment at 7:29 p.m.

Motion Emma Masset 2nd Gayle Andriac
All in Favor
None Opposed
Motion Carried

Committee Action Items

Finance & Insurance

FI-1- BE IT RESOLVED, that the Montague Board of Education approve the June 13, 2017 Bill attached and listed below: ATTACHMENT BA-2

| | Check Numbers | Amount |
|--------------------|---------------|--------------|
| Regular Bill List | #23264-23346 | \$827,363.01 |
| Lunch Program List | #1656-1658 | \$15,491.07 |
| Student Council | #324 | \$92.02 |

Motion Diane Cole 2nd Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nayes: None

Motion Carried

FI-2-BE IT RESOLVED, that the Montague Board of Education approve the payment of bills and transfers from June 14, 2017 to June 30, 2017, as necessary to close out the Fiscal Year.

Motion Sally Kurtzman 2nd by Gayle Andriac

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nayes: None

Motion Carried

FI-3-BE IT RESOLVED, that the Montague Board of Education approve the 2017-2018 pupil tuition contract between Lakeland-Andover School and Montague Board of Education (student#1325758905) in accordance with N.J.S.A. 18A:39-3 for \$55,800.00.

Motion Gayle Andriac 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nayes: None

Motion Carried

FI-4-BE IT RESOLVED, that the Montague Board of Education approve the extended school year 2017-2018 pupil tuition contract between Northern Hills Academy and Montague Board of Education (student #2454617903) in accordance with N.J.S.A. 18A:39-3 for \$9,395.00

Motion Gayle Andriac 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nayes: None

Motion Carried

FI-5-BE IT RESOLVED, that the Montague Board of Education approve the extended school year 2017-2018 pupil tuition contract between Northern Hills Academy and Montague Board of Education (student #6347937694) in accordance with N.J.S.A. 18A:39-3 for \$15,749.64

Motion Sally Kurtzman 2nd by Gayle Andriac

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nayes: None

Motion Carried

FI-6-BE IT RESOLVED, that the Montague Board of Education approve the extended school year 2017-2018 pupil tuition contract between Northern Hills Academy and Montague Board of Education (student #9469614603) in accordance with N.J.S.A. 18A:39-3 for \$11,858.87

Motion Gayle Andriac 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

FI-7-BE IT RESOLVED, that the Montague Board of Education approve the Report of the Treasurer for December 2016 Attachment BA3

Motion Gayle Andriac 2nd by Diane Cole

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

FI-8-BE IT RESOLVED, that the Montague Board of Education approve the Report of the Treasurer for January 2017

Motion Gayle Andriac 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

FI-9-BE IT RESOLVED, that the Montague Board of Education approve the Report of the Treasurer for February 2017

Motion Gayle Andriac 2nd by Sally Kurtzman

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

FI-10-BE IT RESOLVED, that the Montague Board of Education approve the renewal of Student Accident Insurance from Bollinger Specialty Group effective July 1, 2017 until June 30, 2018 at an annual premium of \$1,434.00.

Motion Emma Masset 2nd by Gayle Andriac

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

Building, Grounds, & Transportation

BGT 1. BE IT RESOLVED, that the Montague Board of Education approve the Health and Environmental Safety Service Agreement with Educational Services Commission of Morris at an annual rate of \$2,620.00 for the 2017-2018 school year. BG&T - 1

Motion Sally Kurtzman 2nd by Gayle Andriac

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

Personnel

P-1- BE IT RESOLVED, that the Montague Board of Education approve advertising for a full-time LDTC for the 2017-2018 School Year.

Motion Sally Kurtzman 2nd by Gayle Andriac

In Favor: Glen Plotsky, Gayle Andriac, Emma Masset

Nays: None

Abstain: Linda Spinapolice, Diane Cole

Motion Not Carried

P-2- BE IT RESOLVED, that the Montague Board of Education approve the 2017-2018 contract for Tina M. Palecek, as the School Business Administrator/Board Secretary as approved by the County Superintendent at an annual salary of \$84,000.00.

Motion Gayle Andriac 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

P-3- BE IT RESOLVED, that the Montague Board of Education approve the 2017-2018 contract for Donna M. Conklin as the Physical Therapist for the 2017-2018 School year at the per session rate of \$73.00

Motion Gayle Andriac to Table 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried – Resolution Tabled

P-4- BE IT RESOLVED, that the Montague Board of Education approve advertising RFP for the School Auditor.

Motion Glen Plotsky 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

P-5- BE IT RESOLVED, that the Montague Board of Education approve advertising RFP for the School Architect.

Motion Glen Plotsky 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

P-6- BE IT RESOLVED, that the Montague Board of Education approve advertising RFP for the General Attorney according to policy.

Motion Glen Plotsky 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

P-7- BE IT RESOLVED, that the Montague Board of Education approve the employment appointment of Laura Pardee as the Confidential School Business Administrator Assistant for the 2017-2018 School Year at an annual salary of \$30,000.00.

Motion Glen Plotsky 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

P-8- BE IT RESOLVED, that the Montague Board of Education approve the part-time ten-month employment appointment of Robin Jenkins as Confidential Administrative Assistant to the Business Administrator for the 2017-2018 School year at an hourly rate of \$18.75 per hour or \$15,000.00 per year.

Motion Glen Plotsky 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

Policy

POLICY-1- BE IT RESOLVED, that in accordance with Part B of IDEA and N.J.A.C. 6A:14-1(b), the Montague Board of Education adopt Montague School Board Policy 6171.4, Special Education. The following policies are annotated with arrows herein which include Part 1- Policies – Policy #20 and #21 and Part II – Procedures – Policy #20 and #21.

Motion Sally Kurtzman as Amended - 2nd by Diane Cole

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole

Nays: None

Abstain: Emma Masset

Motion Carried

Administration

Admin-1, **BE IT RESOLVED**, that the Montague Board of Education approve the Music Plan for the 2017-2018 School year as recommended by the Chief School Administrator/Principal.

Motion Glen Plotsky 2nd by Emma Masset

In Favor: Glen Plotsky, Gayle Andriac, Linda Spinapolice, Diane Cole, Emma Masset

Nays: None

Motion Carried

Unfinished Business

Emma Masset asked on the status of the microphones for the Board members during meetings.

New Business

None

Executive Session:

BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 8:05 pm
Motion Sally Kurtzman 2nd Linda Spinapolice
All in Favor
None Opposed
Motion Carried

Motion to close Executive Session at 9:14 pm
Motion Emma Masset 2nd Gayle Andriac
All in Favor
None Opposed
Motion Carried

Motion to reopen Regular Meeting at 9:14 pm
Motion Diane Cole 2nd by Sally Kurtzman
All in Favor
None Opposed
Motion Carried

Adjournment

Motion Emma Masset 2nd by Gayle Andriac
All in Favor
None Opposed
Motion Carried