

**Montague Board of Education Meeting
Workshop
July 5, 2016**

MINUTES

Call to Order

Roll Call

	Present	Absent
Tacia Johnson	X	
Diane Cole	X	
Gayle Andriac	X	
Sally Kurtzman	X	
Emma Masset	X	
Glen Plotsky		X
Linda Spinapolice	X	

Others Present:

Janice L. Hodge, Chief School Administrator/Principal

Jan MacKenzie, School Business Administrator/Board Secretary

Flag Salute

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and The Middletown Record.

Please note, the school's anti-bullying policy and how it applies to all; Board Members, Administration, Teachers, volunteers, parents, and members of the community. We are all to display behavior for the children of our community, so they can learn by example: not harass, intimidate, or bully others, either in person or writing, inclusive of via social media. It was brought to the attention of the Board and Administration, that just prior to a meeting last year, as well as during the meeting, statements were made on social media by those in attendance at the meeting, which not only included insinuations and threats of violence which were both harassing, intimidating, and of course forms of bullying, but these comments were also supported by others in attendance. Therefore, as a safety precaution for the Board Members, Administration, public and students, the presence of the Constable has been requested at the meetings until these threats cease to exist.

Open to Public (Any Items):

As a reminder for all, and as per NJSBA, Board of Education meetings are "a meeting in public, not a meeting of the public. Many people especially parents and community members, misunderstand the nature of a school board meeting. School boards provide leadership for what are typically multi-million dollar corporations. The board has important work to accomplish. And, to do that work, the board needs to be fully engaged around the table. The Open Meetings Act requires that public business be done in public, and that citizens have opportunity to observe, and comment, at every meeting."

Additionally, as per NJSBA 2C:33-8, 10:4-12, and as adopted by Montague's Board of Education in Bylaw 0167, please remember the public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface - by an announcement of his/her name, place of residence, and group affiliation if appropriate;
2. Each statement by a participant shall be limited to 3 minute duration
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;

4. All statements shall be directed to the presiding officer; no participant may address or question Board Members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

During this portion of the meeting, the residents are invited to address the Board with any comments or concerns that may be in respect to the operation of their school.

Motion to open public comment at 6:04 p.m.
Motion by Mrs. Kurtzman, 2nd by Mrs. Andriac
All in Favor

Krista Mikulski Thomas - would like to see the board support the settlement that was approved by the Commissioner of Education and begin the healing
Contacted Dr. Lamonte to initiate a Comprehensive Operational Program Assessment; sharing this in the interest of transparency

Motion to close public comment at 6:07 p.m.
Motion by Mrs. Kurtzman, 2nd by Mrs. Cole
All in Favor

Unfinished Business

Letters of interest received for paraprofessional positions

Both will be on the 7/25/16 Meeting Agenda

Correspondence

Responses to communications request by Board from 2/10/16 to John – *previously provided to the board (6/7/16 WS Packet)*

Remaining responses to previously “unanswered questions” by John - *previously provided to the board (6/7/16 WS Packet)*

Administration

Bid for vendors included in AD1 - AD11 – *sample RFP form attached*

Agenda items for 7/25/16 meeting

Montague Educational Foundation – *information on Sparta and Sandyston Educational Foundations was previously provided to the board (6/7/16 WS Packet)*

Off the table

Health & Environmental Safety Services Agreement – *attached*

Agenda item for 7/25/16 meeting

Appointment of confidential employees
Agenda item for 7/25/16 meeting

Appointment of Treasurer
Agenda item for 7/25/16 meeting

Personnel

BA/BS position (shared services/FT/PT)

AP job description and freeze salary

World language determination:

- grades
- state requirements for K-8
- length of school year instruction
- shared services/FT/PT
- dual certification

Policy

Local Board Member training

Finance & Insurance

Tuition and State Funding for all non k-7 general education students by category – *Neil Cramer email previously provided to the board (6/7/16 WS Packet)*

Building, Grounds, & Transportation

Busing*:

- aid in lieu/bus all general education students not attending MES, PJ, HP, VT/Charter
- safety of routes – reflective vests, outside lighting
- late buses – Tech late bus
- start and stop times
- number of students per route and or category

(Spreadsheet provided)

Cancel the bus jointure with Kittatinny

For 7/25/16 meeting - Resolution to provide Aid in Lieu for students currently bused to Kittatinny

Roof Issues

Floor

Sidewalk *only one company willing to bid*

To be discussed at a meeting of Buildings & Grounds Committee

Microphones/Sound system *quote attached*

Want an updated quote

Residency – **Policy 5111 addresses a problem when perceived on a case-by-case basis**

Agenda item for 7/25/16 meeting

Accident in parking lot

Lockers

Windows *update to be provided* – **work to start shortly after 8/15/16**

Curriculum

7th and 8th grade curriculum
K-8 vs. middle school state requirements
Rosetta Stone for 7th & 8th grades

Executive Session

BE IT RESOLVED, that the Montague Board of Education recess and proceed to Executive Session to discuss personnel and legal issues.

Action may or may not be taken.

Motion to open Executive Session at 8:34 p.m.

Motion by Mrs. Spinapolice, 2nd by Mrs. Andriac
All in Favor

Motion to close Executive Session at 9:19 p.m.

Motion by Mrs. Masset, 2nd by Mrs. Andriac
All in Favor

Motion to resume Regular Meeting Agenda at 9:19 p.m.

Motion by Mrs. Kurtzman, 2nd by Mrs. Spinapolice
All in Favor

Adjournment 9:20 pm

Motion by Mrs. Andriac, 2nd by Mrs. Masset
All in Favor

Respectfully submitted,

Jan MacKenzie, Business Administrator/Board Secretary