

**Montague Board of Education  
Regular Meeting  
March 27, 2013**

**Call to Order/ Flag Salute/Roll Call**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Beverly Borrego	X	
Thomas Bolen III	X	
George Gelderman	X	
Barbara Holstein	X	
Sheila Hughes		X
James Marion	X	
Adrienne Raefski	X	

**Others Present:**

Janice L. Hodge, Chief School Administrator/Principal  
John W. Waycie, School Business Administrator/Board Secretary  
Cherie Adams, Esq., Board Attorney

**In accordance with the New Jersey Open Public Meeting Act, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald**

**Presentation by Mrs. Barcza's Art students.**

**The 2013-2014 Annual Budget Presentation to the Public**

*Mrs. Janice L. Hodge, Chief School Administrator/Principal  
Mr. John W. Waycie, School Business Administrator/Board Secretary*

**Executive Session**

**BE IT RESOLVED, that the Montague Board of Education recess and proceed to Executive Session to review legal matters.**

**Motion to open Executive Session at 7:28 p.m.**

Motion Ms. Holstein, seconded by Ms. Raefski  
All in Favor  
Motion Carried

**Motion to close Executive Session at 7:45 p.m.**

Motion by Ms. Holstein, seconded by Mr. Bolen  
All in Favor  
Motion Carried

**Motion to resume Regular Meeting Agenda at 7:45p.m.**

Motion by Mr. Marion, seconded by Mr. Gelderman  
All in Favor  
Motion Carried

**Old Business:** Ms. Borrego made statement updating the transition of students to New Jersey.

**New Business:**

**Approval of Minutes**

**February 28, 2013 – Regular Meeting**  
**February 28, 2013 – Executive Meeting**  
Motion by Ms. Holstein, seconded by Mr. Bolen  
All in Favor  
Motion Carried

**Open to Public (Agenda Items Only)**

During this portion of the meeting, the residents are invited to address the Board with any comments or concerns that may be in respect to the operation of their school.

**Motion to open public comment at 7:50 p.m.**

Motion by Mr. Marion, seconded by Ms. Holstein  
All in Favor  
Motion Carried

None

**Motion to close public comment at 7:50 p.m.**

Motion by Mr. Gelderman, seconded by Mr. Bolen  
All in Favor  
Motion Carried

**Administration**

**AD 1. BE IT RESOLVED, that the Montague Board of Education approve the following changes to the 2012-2013 school calendar: June 19, June 20, and June 21<sup>st</sup> (the last day of school) will be 1PM dismissals. Sixth grade promotion will be held on Thursday June 20<sup>th</sup>.**

**AD 2. BE IT RESOLVED, that the Montague Board of Education approve the submission of the 2013-2016 Technology Plan.**

**AD 3. BE IT RESOLVED, that the Montague Board of Education approve a Pre-School Disabled Program to be in session from July 1, 2013 through July 31, 2013, Monday through Thursdays.**

Motion to approve AD 1 thru AD 3 by Mr. Bolen, seconded by Ms. Raefski  
All in Favor (6-0)  
Motion Approved

**Personnel**

**P 1. BE IT RESOLVED, that the Montague Board of Education approve the travel and related expense reimbursement for the personnel as indicated on the March 27, 2013 travel/reimbursement form. ATTACHMENT P-1**

Motion by Mr. Bolen, seconded by Ms. Raefski  
Vote 6-0  
Motion Carried

**Finance**

**FI 1. BE IT RESOLVED, that the Montague Board of Education accept the School Treasurer's Financial Report for the month of January 2013 (FY2013).**

**ATTACHMENT FI 1**

**FI 2. BE IT RESOLVED, that the Montague Board of Education accept the Board Secretary's Financial Report for the month of January 2013 (FY2013).**

**ATTACHMENT FI 2**

**FI 3. BE IT RESOLVED, that the Montague Board of Education approve the**

**March 27, 2013 Bill List attached and listed below:**

	<b><u>Check Numbers</u></b>	<b><u>Amount</u></b>
Regular Bill List	#19261-19336	\$466,681.36
Lunch Bill List	# 1500-1504	\$9,060.86
Student Council	#296-297	\$1,317.00

**ATTACHMENT FI 3**

**FI 4. BE IT RESOLVED, that the Montague Board of Education certifies that pursuant to NJAC 6A: 23-16.10 (c), as of February 28, 2013 the appropriations section of the budget did not reflect any over expenditures in any of the major accounts or funds, and based upon the appropriation balances reflected and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.**

**FI 5. BE IT RESOLVED, that the Montague Board of Education hereby adopt the following budget for the 2013-2014 school year:**

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
2013-14 Total Expenditures	\$8,330,069	\$201,000	\$ 141,289	\$8,672,358
Less: Anticipated Revenues	<u>\$2,773,809</u>	<u>\$201,000</u>	<u>\$16,764</u>	<u>\$2,991,573</u>
Taxes to be Raised	\$5,556,260	0	\$124,525	\$5,680,785

**WHEREAS, the Montague Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and**

**WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and**

**WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$500 per staff member where prior Board approval shall not be**

**required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and**

**WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now**

**THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and**

**BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and board members.**

Motion by Ms. Holstein, seconded by Mr. Bolen  
Vote 6-0  
Motion Approved

### **Open to Public (Any Items)**

**During this portion of the meeting, the residents are invited to address the Board with any comments or concerns that may be in respect to the operation of their school.**

### **Motion to open public comment at 7:55 p.m.**

Motion by Ms. Holstein, seconded by Mr. Marion  
All in Favor  
Motion Carried

Mrs. Olenick- Student presentations are very positive. Asked if there was going to be a paper report card- yes there will at the end of the year. Reminded not to single out Board members. Questioned where are we if High Point says yes and Frankfort no. Asked if Board members had been to High point during school hours. Have Frankford questions been answered. Doesn't feel she has Board's attention when speaking, some texting.

Ms. Mckolsky- asked if advisory meeting was open to public. Since High Point is a constant what happens if no 7<sup>th</sup> and 8<sup>th</sup> grade.

Mr. Henn- Asked if anyone addressed tuition with Port Jervis. With \$8 million dollar budget should have a PA system in cafeteria. What is the bus route to High Point.

### **Motion to close public comment at 8:15 p.m.**

Motion by Ms. Holstein, seconded by Mr. Gelderman  
All in Favor  
Motion Carried

### **Adjournment**

### **Motion to adjourn meeting at 8:15 p.m.**

Motion by Ms. Holstein, seconded by Mr. Bolen  
All in Favor  
Motion Carried

Respectfully submitted,

John W. Waycie  
Board Secretary