

**Montague Township Board of Education Meeting
Workshop Action Meeting Minutes
August 9, 2023**

1. CALL TO ORDER at 6:30 p.m.

2. ROLL CALL

	Present	Absent
Barbara Holstein, President	x	
Michael Zernhelt, Vice President	x	
Christopher Bell	x	
Paul Brislin	x	
Andree Campbell	x	
Tasha DeGeorge	x	
Jaime Johnson	x	

Others Present:

	<u>Present</u>	<u>Absent</u>
James Andriac - Acting Superintendent	_ x _	_ _ _
Gregory Brennan, Interim SBA/BS	_ _ _	_ x _
Joseph Garcia, Esq. – Board Atty.	_ x _	_ _ _

3. FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER

4. MISSION STATEMENT - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. LEGAL NOTICE - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. ANNOUNCEMENT OF EXECUTIVE SESSION

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 6:32 p.m.

Motion Christopher Bell 2nd Andree Campbell Voice Vote: All in Favor

Motion to close Executive Session at 7:08 p.m.

Motion Andree Campbell 2nd Tasha DeGeorge Voice Vote: All in Favor

Motion to reopen Regular Meeting at 7:09 p.m.

Motion Paul Brislin 2nd Jaime Johnson Voice Vote: All in Favor

Barbara Holstein made an announcement that Tasha DeGeorge will be taking recordkeeping of the meeting tonight and our confidential secretary to the BA is online taking minutes too. The meeting is being recorded and notes are being taken.

7. CSA REPORT - James Andriac, Acting Superintendent - The welcome back packets and letters will be sent home tomorrow, August 10, 2023. In the packets will be your instructions on how to access the student portal. Bussing routes will also be in the student portal. Back to school night will be September 14th. Go on our website and go to Parents - Sports there is a drop down for students to sign up for Cross-Country or Soccer. PreK orientation is on August 31, 2023. Congratulations to Ashley Dickson for becoming the Sussex County Queen of Fair. She was Miss Montague and won Queen of the Fair. Kindergarten orientation is also on August 31, 2023. Before and Aftercare is set up and instructions are on the website. It will be provided 2 hours before school and 3 hours after school.

8. BOARD PRESIDENT’S REPORT - Nothing much to report. Congratulations again to Ashley Dickson for becoming Queen of Fair. We are going to be doing the archery program. There has been some things in the news that some administration in Washington that are trying to stop the archery program and hunter courses that are currently offered in some schools. Mr. Andriac assured Ms. Holsteins that ours is going to proceed with or without Federal funding.

9. APPROVAL OF MINUTES

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of July 12, 2023.

Moved: Christopher Bell

Seconded: Tasha DeGeorge

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of July 26, 2023.

Moved: Tasha DeGeorge

Seconded: Andree Campbell

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

10. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at 7:14 p.m.
 Motion Paul Brislin 2nd Tasha DeGeorge Voice Vote: All in Favor

Motion to close Public Comment at 7:15 p.m.
 Motion Tasha DeGeorge 2nd Andree Campbell Voice Vote: All in Favor

11. FINANCE - CONSENT AGENDA FOR ITEMS F-1 THROUGH F-5
Motion by Tasha DeGeorge, 2nd by Andree Campbell

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the July 13, 2023 through August 9, 2023 - Bill List below:

Fund 10	\$166,971.50
Fund 11	\$514,310.83
Fund 20	\$ 37,976.95
Fund 60	\$ 2,599.82
Grand Total	\$721,859.10

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Tuition Contract Agreement between the Montague Board of Education and the Sussex Vocational Board of Education for the 2022-2023 school year commencing September 1, 2023 through June 30, 2024 at an estimated cost per pupil of \$2,500.00.

F-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the nutrition program for full price breakfast of \$2.85 and full price lunch of \$4.25 for the 2023-2024 school year.

F-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve authorize the submission of the IDEA Part B and IDEA Preschool Grant application for FY2023, and accept the grant award of these funds upon subsequent approval of the FY2023 application as listed:

IDEA Part B- \$ 115,476
 IDEA Preschool-\$ 4,860

F-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the requisition for taxes for Montague Township for the 2023-2024 school year.

FY2024

July 2023	\$547,703.83
August 2023	\$547,703.83
September 2023	\$547,703.83
October 2023	\$547,703.83
November 2023	\$547,703.83
December 2023	\$547,703.83
January 2024	\$547,703.83
February 2024	\$547,703.83
March 2024	\$547,703.83
April 2024	\$547,703.83
May 2024	\$547,703.83
June 2024	\$547,703.83
TOTAL	\$6,572,446.00

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

12. PERSONNEL - CONSENT AGENDA FOR ITEMS P-1 THROUGH P-6

Motion by Christopher Bell, 2nd by Paul Brislin

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **KATLYN VALLIS** as Preschool Master Teacher for the 2023-2024 school year.

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **LISA ANNE HOEHN** as a Long Term Substitute Teacher for Maternity Leave, pending background check, if needed, for the 2023-2024 school year.

P-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **MADISON METZGER** as a substitute teacher, pending background check, for the 2023-2024 school year.

P-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **SHELLY MARTIN** as a substitute bus driver, pending background check, review of driver history abstract, behind the wheel training and road test, for the 2023-2024 school year.

P-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education accept the resignation of Employee ID #10870697 effective September 1, 2023.

P-6 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **SAMANTHA FROST** as a soccer coach for the soccer club with a \$1,000 stipend per the MEA Agreement for the 2023-24 school year.

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

13. BUILDING AND GROUNDS

BG-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve Healthy Kids usage of the building for their before and aftercare program for the 2023-2024 school year.

Moved: Tasha DeGeorge **Seconded:** Andree Campbell **Discussion:** Mr. Bell asked if Mr. Andriac can explain what Healthy Kids is. Mr. Andriac stated that it is similar to what the YMCA is doing with their before and after cares. They are bringing a physical fitness aspect to the programs. They are bringing their own supplies to keep the kids healthy and active. Before Care will be 2 hours before the start of school and aftercare will be 3 hours after the school day ends. Mr. Bell asked if it was more physical activity? Mr. Andriac stated that they are bringing in their own STEM supplies and all the information is on the website so you can go on and read through it. The State and owner of the before care came to the school last week and thinks it will be a good fit. Ms. Holstein looked at it and it looks like an impressive program. It's definitely going to help the kids and feels it will be a much better opportunity for our kids.

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x		7
NO								
ABSTAIN								
ABSENT								

14. LIAISON REPORTS

- High Point - Andree Campbell - Nothing to report. Business as usual
- Montague PTA - Mr. Andriac - The President and VP are coming in to discuss upcoming events. Goal of PTA is to have one event a month.
- Sussex County Charter/Tech School - Andree Campbell - Nothing to report.
- School Board Association - Barbara Holstein - Nothing to report - Just pushing conference in the Fall.

15. PUBLIC SESSION

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at 7:21 p.m.

Motion Andree Campbell 2nd Tasha DeGeorge Voice Vote: All in Favor

Motion to close Public Comment at 7:22 p.m.

Motion Christopher Bell 2nd Tasha DeGeorge Voice Vote: All in Favor

16. UNFINISHED BUSINESS - Mr. Brislin inquired about the audit RFQ. Mr. Andriac stated he will speak to Mr. Brenna tomorrow about it.

17. ADJOURNMENT

Motion Barbara Holstein 2nd Tasha DeGeorge Voice Vote: All in Favor

Time of Adjournment: 7:23 p.m.

Respectfully submitted,

Dana Berry

DANA BERRY

Administrative Assistant to the Board Secretary