

**Montague Township Board of Education Meeting
Regular Meeting Minutes
September 14, 2022**

1. CALL TO ORDER at 6:30 p.m.

2. ROLL CALL

	Present	Absent
Barbara Holstein, President	x	
Denise Bogle, Vice President	x (Arrived at 6:50 p.m.)	
Paul Brislin	x	
Andree Campbell	x	
Danielle Christmann	x	
Tasha DeGeorge	x	
Michael Zernhelt	x	

Others Present:	<u>Present</u>	<u>Absent</u>
James Andriac - Acting CSA	x	_____
Carl Morelli, SBA/BS	x	_____
Joseph Garcia, Esq. – Board Atty.	x (zoom - 6:50 p.m.)	

3. FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER

4. MISSION STATEMENT - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. LEGAL NOTICE - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. CSA REPORT - James Andriac, CSA - We made it through the first week of school. It was a very successful start to the school year. Our enrollment is up to 294 students. End of last year we were in the 270 range. At the start of last school year, we were at 255. We are up almost 50 students. A new discipline code of conduct has been put into place for middle school. Soccer and cross country has started. Thank you to the custodial crew for marking the trail. Back to school night is September 15, 2022. State police will be doing an internet safety presentation from 5:30 p.m. to 6:30 p.m. BTS night starts at 6:30 prompt. Free sports physicals were done on Monday, September 12, 2022 by Dr. Atott. Thank you to Escape Motor Service and Scotty's Automotive for the school supplies they provided. Again, if anyone has issues or concerns, I am available to meet from 5 p.m. to 6 p.m. before all Board meetings.

7. SBA REPORT - Carl Morelli, SBA - Roof restoration project has been completed with the exception of additional work to be done on the trim and gutters of the building that was not originally included in the project. Goal is to have the entire building look the same. Thank you to David Miller and his crew for the great job on how wonderful the building looks. The PreK bathrooms are completed and the staff and students are very happy with the results. The library summer work has been completed and the students have been using the library since they returned to school. The exterior will be painted within the next few weeks. The summer consisted of a split of much needed financial and construction work for the District in our business office. January, February and March's Treasurer reports on the agenda tonight. April, May and June reports will be completed to be approved at our next meeting.

11. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at 6:57 p.m.
Motion Michael Zernhelt 2nd Tasha DeGeorge X All in Favor

Motion to close Public Comment at 6:58 p.m.
Motion Michael Zernhelt 2nd Denise Bogle X All in Favor

12. ANNOUNCEMENT OF EXECUTIVE SESSION

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 6:59 p.m.
Motion Paul Brislin 2nd Danielle Christmann X All in Favor

Motion to close Executive Session at 9:18 p.m.
Motion Danielle Christmann 2nd Tasha DeGeorge X All in Favor

Motion to reopen Regular Meeting at 9:19 p.m.
Motion Denise Bogle 2nd Paul Brislin X All in Favor

13. FINANCE AND INSURANCE

Request of Board members would like to do a consent agenda for items F1-F7

***Motion made by Paul Brislin seconded Tasha DeGeorge. Paul Brislin would like for the Board to review F1-F7 and if anyone would like any particular item pulled to vote on those items separately. Mr. Brislin doesn’t have any concerns with them. Ms. Bogle agrees with Mr. Brislin. Ms. Holstein is thrilled to see the treasury reports and the field trips. Mr. Zernhelt is happy PreK is going to Ideal Farms.**

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following:

- Board Secretary’s Report and the Treasurer of the School’s Monies Report for the month of January, 2022. They are both in agreement;
- Board Secretary’s Report and the Treasurer of the School’s Monies Report for the month of February, 2022. They are both in agreement.
- Board Secretary’s Report and the Treasurer of the School’s Monies Report for the month of March, 2022. They are both in agreement.

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the August 11, 2022 through September 14, 2022 Bill List attached and listed below:

Fund 10	\$433,322.97
Fund 11	\$429,285.04
Fund 12	\$ 2,475.00
Fund 20	\$13,479.58
Fund 60	\$ 766.66
Grand Total	\$879,329.25

F-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Special Education Tuition Contract Agreement between the Montague Board of Education and the Sussex-Wantage Regional Board of Education for Student ID#3278766357 for the 2022-2023 school year commencing September 6, 2022 through June 30, 2023 with a tuition amount of \$42,357.00.

F-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following assemblies:

Date	Vendor	Price
October 12, 2022	Mallory's Army	\$1,200.00
February 8, 2023	Hoop Wizard	\$2,000.00
May 16, 2023	Dialed Action Agency, LLC	\$2,000.00

F-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following field trips:

Date	Grade	Location	Cost
September 20, 2022	6th - 8th grade	Camp Mason	\$3,680.00 (transportation provided)
October 5, 2022 (Rain date 10/07/22)	1st Grade	Space Farms	\$525.00 (transportation provided)
October 14, 2022	PreK	Ideal Farms	\$625.00

F-6 BE IT RESOLVED, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve the Tuition Contract dated May 25, 2022 between the Montague Board of Education and Lakeland Andover School for Student ID 3811650735 for the 2022-2023 school year commencing September 1, 2022, (total number billable days will be 180), with a tentative total tuition of \$58,500.00.

F-7 BE IT RESOLVE, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve Samantha Frost to participate in Breathe For Change Digital Yoga Training (200 hrs), for a cost of \$1,995.00, to be used within our District for staff and students as part of our mental health program. (This will be paid through the Mental Health grant).

Moved: Paul Brislin Seconded: Tasha DeGeorge Discussion: see above*

Roll Call	Bogle	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

14. PERSONNEL

Barbara Holstein would move to a consent agenda for P-1 to P-6. Motion made by Andree Campbell, seconded by Denise Bogle. Danielle Christmann asked that since P-1 and P-2 are part time, will someone always be in the building? Mr. Andriac replied “yes and they are coordinating a schedule so one will be in the building at all times from 8:45 a.m. to 3:45 p.m.

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, approve **MICHAEL DAMORE** as part-time Security Guard, pending background check, with an hourly rate of \$25.00 up to a maximum amount of \$22,500.00, with a start date of September 15, 2022.

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, approve **THOMAS TRAINOR** as part-time Security Guard, pending background check, with an hourly rate of \$25.00 up to a maximum amount of \$22,500.00, with a start date of September 15, 2022.

P-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **MICHAEL BUSSOW** as part-time night custodian, pending background check (if needed), at the rate of \$20.00 per hour, not to exceed \$19,600.00 for the 2022-23 school year, with a start date of September 15, 2022.

P-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **TRACY EDWARDS**, as a full-time Preschool paraprofessional, effective October 1, 2022, pending background check (if needed).

P-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **MELISSA STOLL**, as bus aide, pending background check (if needed), at the rate \$18.50 per hour.

P-6 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the creation of the TREP\$ Club with **MICHELE TAGLIABUE** and **KELSEY COLE**, as club advisors with a \$1,000 stipend each per the MEA Agreement.

Moved: Paul Brislin Seconded: Tasha DeGeorge Discussion: see above*

Roll Call	Bogle	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

Barbara Holstein moved to have a consent agenda on Personal Items P-7 through P-9. Motion made by Danielle Christmann and seconded by Denise Bogle. No discussion.

P-7 BE IT RESOLVED, that the Montague Township Board of Education approve the Employment Contract of James Andriac as the Principal/Acting Superintendent for the period of October 1, 2022 to December 31, 2022, pending approval by the County Superintendent and subject to approval of the Commissioner.

P-8 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **AMBERLIS MARTINEZ** as a full-time paraprofessional, \$25,000.00 per annum (Step A), pending background check, effective October 1, 2022, for the 2022-2023 school year.

P-9 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **CASEY LEVENS**, as soccer coach for soccer club with a \$1,000.00 stipend per the MEA Agreement.

Moved: Andree Campbell Seconded: Denise Bogle Discussion:None

Roll Call	Bogle	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

15. BUILDINGS AND GROUNDS

Barbara Holstein moved to do a consent agenda for BG-1 through BG-2. Motion made by Paul Brislin and seconded by Andree Campbell. No discussion.

BG-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Montague PTA's Request for Use of Facilities or Grounds for the following: Cafeteria and bathroom usage from 6:30PM to 7:30PM for their PTA General Membership meetings on the following dates:

Thursday, September 22, 2022
 Thursday, November 3, 2022
 Thursday, January 5, 2023

Thursday, March 2, 2023
 Thursday, May 4, 2023
 Thursday, June 1, 2023

BG-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Montague PTA's Request for Use of Facilities or Grounds for the following: Cafeteria, gymnasium and bathroom usage for their Monster Mash Family Dance on Friday, October 28, 2022, 7PM to 9PM (Rooms will need to be reserved at 4PM for set up until 10PM for clean up).

Moved: Paul Brislin

Seconded: Andree Campbell

Discussion:

Roll Call	Bogle	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

16. TRANSPORTATION

T-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the 2022-2023 Joint Transportation Agreement between Kittatinny Regional High School and Montague Board of Education at a cost of \$6,000.00 from September 1, 2022 through June 30, 2023.

Moved: Denise Bogle

Seconded: Andree Campbell

Discussion: Barbara Holstein stated as clarification this is our aide in lieu for our students that attend Kittatinny. This is something that started with the choice agreement.

Roll Call	Bogle	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

T-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Transportation Handbook.

Barbara Holstein moved to table this item. Seconded by Denise Bogle.

Moved: Barbara Holstein

Seconded: Denise Bogle

Discussion: None

Roll Call	Bogle	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

17. CURRICULUM AND CHILD STUDY TEAM

C-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the curriculum supplement list for the 2022-23 school year.

Moved: Paul Brislin **Seconded:** Andree Campbel
Discussion: Barbara Holstein would like to let the public know that this list is supplemental materials that teachers will be using online and it is part of our agenda and it is online under agenda items.

Roll Call	Bogle	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

18. ADMINISTRATION

A-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the submission of the Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year.

Moved: Denise Bogle **Seconded:** Michael Zernhelt **Discussion:** Barbara Holstein asked Mr. Andriac if this hasn't changed other than tweaking it. Mr. Andriac stated that it just needed to be readjusted for some new stuff that has come out recently. This is just in case something should happen we have a plan in place.

Roll Call	Bogle	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

19. PUBLIC SESSION

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at 9:30 p.m.
 Motion Andree Campbell 2nd Danielle Christmann Voice Vote: All in Favor

Eleanor Murphy, 15 Plaza Drive, Newton. Was C-1 voted to table it or to pass it? Ms. Holstein stated that it was passed.

Motion to close Public Comment at 9:31 p.m.
 Motion Tasha DeGeorge 2nd Paul Brislin Voice Vote: All in Favor

20. ADJOURNMENT

Motion: Tasha DeGeorge

2nd Denise Bogle

Voice Vote: All in Favor

Time of Adjournment: 9:33 p.m.

Respectfully submitted,

Carl Morelli

CARL MORELLI,
Board Secretary