

**Montague Township Board of Education Meeting
Regular Meeting Agenda
November 8, 2021
6:30 pm**

1. CALL TO ORDER at 6:30 p.m.

2. ROLL CALL

	Present	Absent
Barbara Holstein, President	X	
Denise Bogle, Vice President	ZOOM	
Dale Bouma	X	
Paul Brislin	X	
Danielle Christmann	X	
Krista Mikulski	X	
Glen Plotsky	X	

Others Present:	Present	<u>Absent</u>
John Nittolo- Acting CSA	X	_____
Carolyn Joseph – Interim SBA/BS	X	_____
Joseph Garcia – Board Attorney	X	_____
_____	_____	_____

3. FLAG SALUTE

4. MISSION STATEMENT - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. LEGAL NOTICE - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. ANNOUNCEMENT OF EXECUTIVE SESSION

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 6:30 p.m.
Motion Paul Brislin 2nd Dale Bouma Voice Vote All in Favor

Motion to close Executive Session at 7:16 p.m.
Motion Glen Plotsky 2nd Dale Bouma Voice Vote All in Favor

Motion to reopen Regular Meeting at 7:16 p.m.
Motion Paul Brislin 2nd Dale Bouma Voice Vote All in Favor

7. CSA REPORT - John Nittolo, Acting CSA - Reported on Start Strong Results and HIB. October’s Student of the Month named. Therapy dogs from Creature Comfort Pet Therapy visited the school as part of the wellness grant. Will be visiting the school at least 2 times a month. Families who do not want children to participate will have the option to opt out. Nurse Danielle Mott submitted the Nursing Services Plan. Danielle Conklin is submitting the DRTRS Report for transported students and finalizing numbers for Charter School students. Remote

Plan approved by the County office and is up on the website. The Halloween parade was a success. Veteran's Day assembly is scheduled for November 11, 2021 organized by Anna Dawson. Twelve to 15 veterans of relatives of children in school will be attending. Start Strong Report 4th through 8th grade. Based on the previous year's standards. We had no Statewide assessment for 2 years. State decided to give an assessment (shorter/easier responses) in the beginning of the year. Combine it with LinkIt Benchmark Assessments and combine it with Benchmark Professional Development we can turn it into usage data so we can run focused small groups for our children. Reached out to all other sending Districts that go to High Point for their assessment. Two didn't respond. One still looking into it. Taking this very seriously as well as staff. We have work to do. Discussed numbers. Teachers are working with children. Goal is to see growth. Parents will be getting test scores sometime in November. Barbara Holstein commented on the pet therapy stating she was very happy to hear it happening. She also commented on the Veterans event. Unfortunately, do to her schedule she cannot attend and thanked Ms. Dawson for putting it together.

8. SBA REPORT - Carolyn Joseph, Interim SBA - Good evening. The auditors have just about completed their work. There are a few minor items to finalize. The roof repairs of our school are completed. In a couple of weeks we will be given a full report on the work done. On Friday, the bids for the HVAC project were opened. There were three (3) bids. All of the bids exceeded our HVAC budget allowance. This concludes my report.

9. BOARD OF THE WHOLE COMMITTEE DISCUSSIONS

Dale Bouma asked about the policy status. Will any be coming to the Board soon? Mr. Nittolo will present the 4 policies for review again and then the Board can vote to adopt or not. Barbara Holstein stated that the Capital Project issues will be discussed when we come to those particular resolutions.

10. CORRESPONDENCE - NONE

11. APPROVAL OF MINUTES - NONE

12. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at 7:27 p.m.

Motion Dale Bouma 2nd Paul Brislin Voice Vote: All in Favor

NO PUBLIC COMMENT

Motion to close Public Comment at 7:28 p.m.

Motion Glen Plotsky 2nd Dale Bouma Voice Vote: All in Favor

13. ADMINISTRATIVE ITEMS

A-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education, approve the Montague Township School District - Annual Nursing Services Plan 2021-2022 (N.J.S.A. 6A:16-2.1 through 2.5). (See attached)

Moved: Dale Bouma Seconded: Paul Brislin Discussion: None

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

14. PERSONNEL

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve Jessica Roselle, as Substitute Teacher for the remainder 2021-2022 school year, pending approval of background check, if necessary.

Moved: Dale Bouma Seconded: Denise Bogle Discussion: Barbara Holstein
asked how many substitutes we have now. Mr. Nittolo stated that we have 2 and are still advertising.

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

15. FINANCE

F-1 OMITTED - SEE ADDENDUM F3

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve the Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget Amount Worksheet (Form M-1) in accordance with N.J.A.C. 6A:26A for the 2021-2022 school year. (See attached)

Moved: Glen Plotsky Seconded: Denise Bogle Discussion: None

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

ADDENDUM - F-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education reject all bids received on November 5, 2021, for the HVAC project. All bids exceeded the project budget allowance.

Moved: Dale Bouma Seconded: Glen Plotsky Discussion: Krista Mikulski
 asked “did we have an idea what project would have cost us? Were we surprised by the outcome?” Mr. Nittolo stated we had a budget of \$1.6 million and the lowest bid was \$2.3 million. Based budget on what professionals presented over a year ago. Krista Mikulski asked what drove most of the cost up. Ms. Joseph will call the roofing company to get an assessment of the roof. Report of repairs will be available hopefully for the December meeting.

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

ADDENDUM - F-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education amend the June 14, 2021 Resolution of \$900,000.00 to Capital Reserves to \$1,040,837.00.

Moved: Dale Bouma Seconded: Paul Brislin Discussion: Mr. Nittolo
 explained that there is money from \$140,000 in federally impacted land money that can be rolled over into account to assist us. \$900,000 was originally approved. Glen Plotsky asked that instead of the impact aid money instead of going into the general budget it will go into the Capital Reserves. Mr. Nittolo replied yes. Mr. Plotsky asked how the impact aid varied from last year to this year? Neither Mr. Nittolo or Ms. Joseph was able to answer that question at this time.

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

17. PUBLIC SESSION

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

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Motion to open Public Comment at 7:52 p.m.

Motion Glen Plotsky 2nd Dale Bouma

Voice Vote: All in Favor

NONE

Motion to close Public Comment at 7:53 p.m.

Motion Dale Bouma 2nd Danielle Christmann Voice Vote: All in Favor

18. UNFINISHED BUSINESS - Denise Bogle stated that the Grange approved to extend the agricultural program for middle school from 1 plot to 2 plots to extend the garden use and growth.

19. NEW BUSINESS - Mr. Romano spoke about the Realtime issue back on October 27th through October 31st. There was a malware attack. No data was stolen. Data that was backed up was not impacted. Back online on November 1, 2021. Barbara Holstein asked what the Board's responsibility was for something like this? Mr. Garcia said he didn't see any liability on our end.

20. EXECUTIVE SESSION, IF NECESSARY: - NONE

21. ADJOURNMENT

Motion Dale Bouman 2nd Danielle Christmann Voice Vote: All in Favor

Time of Adjournment: 8:00 p.m.

Respectfully submitted,

Carolyn B. Joseph

CAROLYN B. JOSEPH

Board Secretary