

**Montague Township Board of Education Meeting  
Regular Meeting Minutes  
November 22, 2021  
6:30 pm**

**1. CALL TO ORDER at 6:30p.m.**

**2. ROLL CALL**

	Present	Absent
Barbara Holstein, President	X	
Denise Bogle, Vice President	X	
Dale Bouma	X	
Paul Brislin	X	
Danielle Christmann		X
Krista Mikulski	X	
Glen Plotsky		X

Others Present:

	Present	Absent
John Nittolo- Acting CSA	___X___	_____
Carolyn Joseph – Interim SBA/BS	___X___	_____
Joseph Garcia – Board Attorney	___X___	_____
_____	_____	_____

**3. FLAG SALUTE**

**4. MISSION STATEMENT - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize all potential of all children.**

**5. LEGAL NOTICE - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.**

**6. ANNOUNCEMENT OF EXECUTIVE SESSION**

**BE IT RESOLVED**, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 6:30 p.m.

Motion Denise Bogle 2<sup>nd</sup> Dale Bouma Voice Vote: All in Favor

Motion to close Executive Session at 7:29 p.m.

Motion Dale Bouma 2<sup>nd</sup> Paul Brislin Voice Vote: All in Favor

Motion to reopen Regular Meeting at 7:30 p.m.

Motion Dale Bouma 2<sup>nd</sup> Denise Bogle Voice Vote: All in Favor

**7. CSA REPORT:** HIB Report - zero findings. Announced Teacher of the Year report - Teacher of the Year to Chandler Smith (1st Grade) and ESPOTY to Nurse Danielle Mott. Fantastic nominations from staff and families. The Veterans Day Ceremony on November 11, 2021 was a beautiful ceremony organized by Anna Dawson. Submitted Gifted and Talented submission. Worked with Ms. Coppolino and Ms. Melie revamping nomination and scoring process. Will present to the Board in the future. Hope everyone has a joyous Thanksgiving.

8. **SBA REPORT** - Audit has been completed and the auditors are finalizing their report and we should receive a draft shortly. Fiscal report for 2021.

9. **BOARD OF THE WHOLE COMMITTEE DISCUSSIONS** - HVAC bids were not approved because they were higher than anticipated. Barbara Holstein discussed the June 28, 2021 document from Parette Somjen. Barbara Holstein asked for direction as to where the Board goes from here? How does the Board go forward? Mr. Nittolo stated that his assumption would be that they should ask Parette Somjen to break it down. As a reminder, they anticipated it to be \$1.1 million to \$1.5 million and the lowest bid came in at \$2.6 million. Ms. Holstein asked Ms. Joseph to reach out to Parette Somjen for a breakdown. Ms. Joseph asked Parette Somjen (Tracy) if they checked the roof condition and they said they did not. They said they would patch the roof where it was needed but did not check the roof's condition for units being placed on the roof. Dale Bouma pointed out that on Page 1 under Structural it stated new steel would be existing structure so it looks like they are figuring in some structural support for the roof units. Who inspects the project after it is done? Joseph Garcia, Esq., said the local inspector. Barbara Holstein asked if the architects could come to the second meeting in December to do a presentation and ask Tremco to come as well. Denise asked if we are asking the architects to match the \$1.5 million - \$1.6 million that we already allocated.

10. **CORRESPONDENCE** - Request from church for facility use. Will be discussed during public comment.

11. **APPROVAL OF MINUTES**

**BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of September 13, 2021.

**Moved: Dale Bouma    Seconded: Barbara Holstein    Discussion: None**

<b>Roll Call</b>	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
<b>YES</b>	x	x	x		x		x	5
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>				x		x		2

**BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of September 27, 2021.

**Moved: Dale Bouma    Seconded: Denise Bogle    Discussion: None**

<b>Roll Call</b>	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
<b>YES</b>	x	x	x		x		x	5
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>				x		x		2

**BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of October 11, 2021.

**Moved: Dale Bouma**

**Seconded: Denise Bogle**

**Discussion: None**

<b>Roll Call</b>	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
<b>YES</b>	x	x	x		x		x	5
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>				x		x		2

**BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of October 25, 2021.

**Moved: Dale Bouma**

**Seconded: Barbara Holstein**

**Discussion: None**

<b>Roll Call</b>	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
<b>YES</b>		x	x		x		x	4
<b>NO</b>								
<b>ABSTAIN</b>	x							1
<b>ABSENT</b>				x		x		2

## **12. PUBLIC SESSION – AGENDA ITEMS**

**Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.**

**The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.**

Motion to open Public Comment at 7:52 p.m.

Motion Denise Bouma                      2<sup>nd</sup> Dale Bouma                      Voice Vote: All in Favor

Joseph Fallice, 310 Wagon Wheel Road, Montague, NJ. Just started church in town about a month ago. They are currently using the Community Center. Would like to know if they can use the school on Sundays. Barbara Holstein asked how many people they have in attendance? Mr. Fallice said about 35 now. Barbara Holstein asked if they carry insurance for the church? Church has their own insurance but they use the Community Center. Barbara Holstein asked what is the timeframe? Looking to do 10AM to 2PM. Joseph Garcia, Esq., has concerns about sanitizing school for COVID. . Joseph Garcia, Esq., will reach out to the town and will respond in writing. Board is in agreement with Joseph Garcia’s concerns and getting back to Mr. Fallice. Barbara Holstein has concerns regarding costs, labor, etc. Per State law, a staff member has to be in the school during the time the church will be there. Church pays the Community Center for usage.

Peter Palarski, 6 Mechanic Street, Port Jervis, NY. Speaking in support of the Church and for his Pastor, Joseph Fallice.

Motion to close Public Comment at 8:03 p.m.

Motion Denise Bogle                      2<sup>nd</sup> Paul Brislin                      Voice Vote: All in Favor



Clancy Lane - Theater/Drama Club Advisor - \$1,000.00 stipend (from ARP ESSER III-Ev. Based Comprehensive Beyond the School Day)

Emily Weiss, Cross-Country Coach

Emily Weiss, Basketball Coach

**Moved: Paul Brislin                      Seconded: Dale Bouma                      Discussion: Krista Mikulski is glad that they are doing this for Mr. Andria as is Barbara Holstein.**

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	x	x	x		x		x	5
NO								
ABSTAIN								
ABSENT				x		x		2

**P-2 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the creation of a Puzzle Club with Dana Berry as volunteer advisor.

**Moved: Dale Bouma                      Seconded: Barbara Holstein                      Discussion: Krista Mikulski is excited and thanked Dana Berry for doing this. Barbara would like to have the puzzles displayed.**

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	x	x	x		x		x	5
NO								
ABSTAIN								
ABSENT				x		x		2

**Added to Agenda - P-3 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve Michael Spina, as MS ELA, Step B \$62,000.00 prorated, pending background check (if needed) for the 2021-2022 school year.

**Moved: Dale Bouma                      Seconded: Denise Bogle                      Discussion: None**

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	x	x			x		x	4
NO								
ABSTAIN			x					1
ABSENT				x		x		2

**15. FINANCE**

**F-1 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve October 26, 2021 thru November 22, 2021 - Bill List attached and listed below:

Fund 10	\$ 69,409.87
Fund 11	\$650,296.71
Fund 12	\$ 6,793.00
Fund 20	\$120,711.37
Grand Total	\$847,210.95

**Moved: Dale Bouma    Seconded: Denise Bogle    Discussion: None**

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
<b>YES</b>	x	x	x		x		x	5
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>				x				2

**16. BUILDING AND GROUNDS**

**B-1 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve the Business Administrator to go out for an RFP (Request for Proposal) for custodial services from January 1, 2022 to June 30, 2022.

**Moved: Dale Bouma    Seconded: Denise Bogle    Discussion: Barbara Holstein asked what the turnaround time is. Mr. Nittolo stated that the reason why it is an RFP is because it is going to be a large sum of money.**

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
<b>YES</b>	x	x	x		x		x	5
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>				x		x		2

**B-2 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Board of Education approves the Use of Facilities for the following: Gymnasium usage and school bathroom usage for the Montague PTA's Book Fair Family Fun Night on Friday, December 10, 2021 from 6PM to 8PM.

**Moved: Dale Bouma    Seconded: Denise Bogle    Discussion: None**

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
<b>YES</b>	x	x	x		x		x	5
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>				x		x		2

**17. POLICY APPROVAL**

**PL-1 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve Policy No. 3541.31 - Privately Owned Vehicles. (See attached) - FIRST READING AS ATTACHED

**Moved: Dale Bouma Seconded: Denise Bogle Discussion: Joseph Garcia, Esq.**, stated that this is a first read of the policies. Dale Bouma asked if we make alterations now. Joseph Garcia, Esq., said yes. Barbara Holstein said these came directly from NJ School Boards. These two (2) policies are standard and there really isn't a reason not to have them. This is boilerplate language. Dale Bouma had a question about where it read (School Business Administrator) (Chief School Administrator) who do you put there? Is it both or do you plug someone in? Joseph Garcia, Esq., stated that it will probably be CSA or he delegates. There is no barring one way or another. Joseph Garcia, Esq., said we can change it where it reads School Business Administrator. Dale Bouma then asked where it reads "The District may wish to set a time limit on violations or stipulate the number of points acceptable" do we choose? John Nittolo said basically every other district left it as written and he recommends not changing as does Barbara Holstein. Dale Bouma is fine with how it reads.

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
<b>YES</b>	x	x	x		x		x	5
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>				x		x		2

**PL-2 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve Policy No. 4111.2/4211.2 - Domestic Violence. (See attached) - FIRST READING AS ATTACHED

**Moved: Dale Bouma Seconded:Paul Brislin Discussion: None -**  
**Note the policy was taken care in P1**

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
<b>YES</b>	x	x	x		x		x	5
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>				x		x		2

**18. PUBLIC SESSION**

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

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Motion to open Public Comment at 8:24 p.m.

Motion Dale Bouma 2<sup>nd</sup> Denise Bogle Voice Vote: All in Favor

Dana Berry, 26 Durol Drive, Montague, NJ called in to thank the Board of approving the Puzzle Club.

Motion to close Public Comment at 8:26 p.m.

Motion Dale Bouma 2<sup>nd</sup> Denise Bogle Voice Vote: All in Favor

19. UNFINISHED BUSINESS - None

20. NEW BUSINESS - None

22. EXECUTIVE SESSION, IF NECESSARY - NONE

21. ADJOURNMENT - Barbara Holstein wished everyone a Happy Thanksgiving and asked for a moment of silence for Mr. Bob Sturgess and to keep his son in your thoughts and prayers.

Motion: Dale Bouman 2nd: Paul Brislin  
Time of Adjournment: 8:28 p.m.

Voice Vote: All in Favor

Respectfully submitted,

***Carolyn B. Joseph***

CAROLYN B. JOSEPH  
Board Secretary