

**Montague Township Board of Education Meeting
Regular Meeting Minutes
August 23, 2021 - 6:30 p.m.**

1. **CALL TO ORDER BY BARBARA HOLSTEIN at 6:30 p.m.**

2. **ROLL CALL**

	Present	Absent
Barbara Holstein, President	X	
Denise Bogle, Vice President	X	
Dale Bouma		X
Paul Brislin	X (7:56 p.m.)	
Danielle Christmann	X	
Krista Mikulski	X	
Glen Plotsky	On Screen (7:56 p.m.)	

Others Present:	<u>Present</u>	<u>Absent</u>
John Nittolo - Acting CSA	X	_____
Carolyn Joseph – Interim SBA/BS	X	_____
Joseph Garcia – Board Attorney	X(online)	_____

3. **FLAG SALUTE**

4. **MISSION STATEMENT - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.**

5. **LEGAL NOTICE - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.**

6. **ANNOUNCEMENT OF EXECUTIVE SESSION**

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 6:33 p.m.

Motion: Danielle Christmann 2nd Barbara Holstein Voice Vote: All in Favor

Motion to close Executive Session at 7:56 p.m.

Motion: Barbara Holstein 2nd Paul Brislin Voice Vote: All in Favor

Motion to reopen Regular Meeting at 7:56 p.m.

Motion: Denise Bogle 2nd Danielle Christmann Voice Vote: All in Favor

7. **CSA REPORT - John Nittolo, Acting Superintendent -** Hallways and rooms have been painted. MEA decorated vestibule. Asked parents to please check on Real Time for emails-some are not receiving emails because that is not selected. New updated Safe Return to School Plan on website. SciP-finalized the parent/student and Teacher Handbook. Created a calendar/schedule for progress reports, PT conferences and report cards. We ended the 2020-2021 year with 265 students, so far we have 275 enrolled-gained students in the middle school. We are removing outdated forms and reports on the website and replacing them with up to date forms -QSAC, assessments, Title IA Parent notifications, etc.

8. **SBA REPORT** - Moving forward with finances and working with CDK and auditor and on Wednesday, August 25, 2021, meeting with partner of auditing firm to go over last year's finances. Everything seems to be positive and we are moving forward. I ask that any board member who has a question about anything financially, please feel free to call me or to come to my office and will review so far what we have and what we need to move forward. Will follow up with RFRs for the auditor.

9. **COMMITTEE REPORTS** - NONE - Moved to Board of the Whole

10. **CORRESPONDENCE** - NONE

11. **PUBLIC SESSION – AGENDA ITEMS**

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open public comment at 8:03 p.m.

Motion: Denise Bogle 2nd Paul Brislin Voice Vote: All in Favor

NO PUBLIC COMMENT

Motion to close public comment at 8:04 p.m.

Motion: Denise Bogle 2nd Glen Plotsky Voice Vote: All in Favor

12. **ADMINISTRATIVE ITEMS**

FINANCE

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the purchased services agreement for janitorial services, September 1, 2021 through October 31, 2021 by Jan Pro. (see attachment).

Moved: Paul Brislin

Seconded: Denise Bogle

Discussion: NONE

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	X		X	X	X	X	X	6
NO								
ABSTAIN								
ABSENT		X						1

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the August 10, 2021 thru August 23, 2021 - Bill List attached and listed below:

Moved: Denise Bogle Seconded: Paul Brislin
Discussion: Paul Brislin brought up Ck #26477 \$19,184.60- July legal fee. Motion to take a break (Barbara Holstein & Danielle Christmann). Motion to reopen (Barbara Holstein and Paul Brislin). Ck #26477 for \$19,184.60 voided and a check for \$9,124.50 will be issued - Motion by Denise Bogle and Paul Brislin to exclude Ck#26477.

Fund 10	\$ 2,097.36
Fund 11	\$140,842.73
Fund 12	\$ 2,475.00
Fund 20	\$ 10,926.54
Grand Total	\$156,341.63

F-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Board Secretary's report (A-148) and the Treasurer's of School Monies Report (A-149) for the month of June, 2021 and that they are in agreement.

Moved: Denise Bogle Seconded: Glen Plotsky Discussion: NONE

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	X		X	X	X	X	X	6
NO								
ABSTAIN								
ABSENT		X						1

PERSONNEL

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve the following employees, pending background check, if needed, for the 2021-2022 School Year.

- Teacher - Staff Member ID#64474109 to MA Step C- \$67,000
- Teacher - Staff Member - Emily Weiss MA Step A - \$63,000
- Paraprofessional - Jessica Blake Step B - \$26,000
- Before and After Care Aide PT - Melissa Stoll - \$25 per hour
- Teacher - Staff Member ID#27529312 to MA30 Step A - \$65,000
- Interventionist P/T Michele Tagliabue - MA30 Step D up to 25 hours per week

Moved: Denise Bogle Seconded: Paul Brislin Discussion: John Nittolo noted that 3 people on the list have already been hired but 2 employees are moving up on the guide and another member is a new teacher who was approved at B Step A but actually has a Masters.

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	X		X	X	X	X	X	6
NO								
ABSTAIN								
ABSENT		X						1

R-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve the following job description:

IT Specialist/Project Manager

Moved: Denise Bogle

Seconded: Danielle Christmann

Discussion: None

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES	X		X	X	X	X	X	6
NO								
ABSTAIN								
ABSENT		X						1

13. Committee of the Whole Statement - Replaces standing committees

Building & Grounds - Denise Bogle stated there's one dead tree in front of the building. Find out if it is dedicated to someone = project. Can BOE accept donations (shovels) from Home Depot?

Transportation - Krista Mikulski asked "How are we doing with our 5 busses?" John Nittolo responded. First meeting on Wednesday, August 25, 2021 with the entire team. Getting overall real costs to get

Public Relations - Sunny Seeds program. Denise Bogle suggested teachers and staff contact different groups

17. PUBLIC SESSION

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

MEA commented on the donation of 4 chairs, 2 end tables and artwork. Barbara Holstein and Paul Brislin in favor of donation. Barbara Holstein appreciated the gesture and thanked the PT/MEA. Said it was inviting to the many people that come by the school.

Andrea Campbell, 1 Armstrong Road, Montague stated that the dead tree in front is for Nick Marucee and Adam Youngman

Motion open public comment at 8:30 p.m.

Motion: Denise Bogle 2nd Paul Brislin Voice Vote: All in Favor

Motion to close public comment at 8:35 p.m.

Motion: Glen Plotsky 2nd Denise Bogle Voice Vote: All in Favor

18. UNFINISHED BUSINESS - Transportation/RFP process

19. NEW BUSINESS - Barbara Holstein - Resolution - Executive session

20. EXECUTIVE SESSION, IF NECESSARY: - NONE

21. ADJOURNMENT

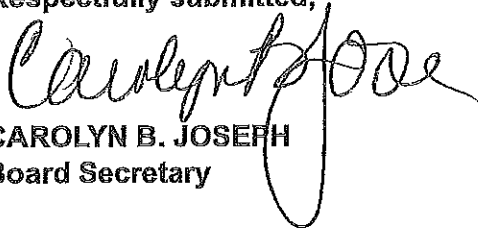
Motion: Barbara Holstein

2nd: Paul Brislin

Voice Vote: All in Favor

Time of Adjournment: 8:53 p.m.

Respectfully submitted,



CAROLYN B. JOSEPH
Board Secretary