

**Montague Township Board of Education Meeting
Regular Meeting Minutes
October 26, 2020
6:00 pm**

I. Call to Order 6pm

II. Roll Call

	Present	Absent
Dale Bouma	X	
Paul Brislin	X	
Jennifer Caramucci	X	
Danielle Christmann	X	
Glen Plotsky, President	X	
Charles Teufert, Vice President	X	
Billy Underwood	X	

Others Present:

Timothy Capone - Chief School Administrator
Aldijana Reckovic – Board Secretary

III. Flag Salute

IV. The mission of the Montague Township School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

VI. Announcement of Executive Session

VII. BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 6:01pm

Motion **Paul Brislin 2nd Jennifer Caramucci** All in Favor

Motion to reopen Regular Meeting at 7:00p

Motion **Dale Bouma 2nd Danielle Christmann** All in Favor

VIII. CSA Report

- Mr. Capone discussed the quotes that we received for the services from the architects in reference to the project, like we discussed at the last meeting, these are not really applicable due to the fact this is not the procedure, so the numbers they provided don't include a quote for the total project.
- Mr. Capone discussed the late bus to High Point, so far for this school year there has been zero students taking the bus. Mr. Capone stated last year the board had the same conversion regarding the budget, and average of less than three riders for the school year.
- Mr. Teufert suggested we do a dial a bus the night before, for a student who might need to take the late bus.
- Ms. Caramucci, asked if there are any actives going on?
- Ms. Christmann responded that actives do change seasonally, so just because there are no riders now, does not mean in winter and or spring no one will riding the bus.

IX. SBA Report

- **None**

X. Correspondence

- **None**

XI. Approval of Minutes

BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the minutes of October 12, 2020 meeting.

Discussion

- Ms. Chistmann stated that she asked a lot of questions and made a lot of comments, did not see them include in the minutes.
- Mr. Capone asked is there a point that you made that you think should be included?

- Ms. Chistmann thinks she made a lot of points, and other board members discussions were include – and she did not see any of the questions she asked
- Mr. Capone indicated the minutes are written to reflect the conversion, not every statement is taken, it is not a dialog- it’s not a transcript. Mr. Capone asked if there is a specific point Ms. Chistmann wanted to have included now will be the time to have that discussion.
- Ms. Chistmann- just wanted to comment

Moved: Paul Brislin

Seconded: Charles Teufert

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X		X	X	X	6
NO				X				1
ABSTAIN								
ABSENT								

Discussion

XII. Public Session

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Motion to open public comment at 7:06pm

Motion Jennifer Caramucci 2nd Dale Bouma All in Favor

Mark Krebs

- Asked if he can move up closer, so the video he is live streaming people watching can hear better.

Mr. Plotsky stated when we had call ins the board would wait four minutes to see if anyone would call, asked the board members if they wanted to do the same and wait four minutes, if anyone from the public wanted to make public comment

The board members had no reaction.

Motion to close public comment at 7:08pm

Motion **Paul Brislin 2nd Jennifer Caramucci** All in Favor

A-1 BE IT RESOLVED, that the Montague Board of Education approve a 1st reading of School Policy 6171.2 (GIFTED AND TALENTED)

➤ **Discussion**

Mr. Brislin motioned to vote on A1, A2 and A5

Seconded: Danielle Christmann

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

A-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached Annual Nursing Services Plan 2020-2021 (NJAC 6A:16-2.1 through 2.5)

Moved: Paul Brislin

Seconded: Danielle Christmann

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

A-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education, in the County of Sussex, New Jersey authorizes Parette Somjen Architects LLC to

design, submit, prepare bidding documents, solicit for bids, and perform contract administration services related to the “HVAC Upgrades at Montague Township School” at a cost not to exceed \$135,000.00.

➤ **Discussion**

- The board discussed the option of getting different recommends for the HVAC upgrades.
- Mr. Teufert shares his research with the board in relation with the different merve upgrades that are in hospitals, offices, and in schools the key Improvements is to bring in fresh air, like opening a window circulating air have the greatest impacts.
- Mr. Brislin’s opinion is he cannot see spending over million dollars in taxpayers’ money and not having any guarantee it will accomplish what we like it to accomplish.

Moved: Dale Bouma

Seconded: Jennifer Caramucci

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO	X	X	X	X	X	X	X	7
ABSTAIN								
ABSENT								

A-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education, in the County of Sussex, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the “HVAC Upgrades at Montague Township School” to serve as an application to the office of School Facilities; and **BE IT FURTHER RESOLVED**, this project shall be a “Capital Reserve” project and the Board of Education is NOT seeking State funding but will fund the Project through the District’s Reserve Account.

Moved: Dale Boma

Seconded: Jennifer Caramucci

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO	X	X	X	X	X	X	X	7
ABSTAIN								
ABSENT								

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve October 13, 2020 thru October 26, 2020 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	A: N1015 A:258367-A:25873	\$333,129.53

➤ Discussion

Ms. Caramucci amends motion to remove F-8

Mr. Bouma amends 2nd motion

Moved: Jennifer Caramucci

Seconded: Dale Bouma

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education accept the Coronavirus Relief Fund Grant the amount of \$25,689.

Moved: Jennifer Caramucci

Seconded: Dale Bouma

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education accept the additional Extraordinary Aide as follows.

- Original allocation \$74,352
- New allocation \$81,800
- Increase of \$7,448

Moved: Jennifer Caramucci

Seconded: Dale Bouma

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	
NO								
ABSTAIN								
ABSENT								

F-4 BE IT RESOLVED at the recommendation of the Superintendent, that the Montague Board of Education approve 2020-2021 Joint Transportation Agreement between Kittatinny Regional High School

and the Montague Board of Education starting September 1, 2020 through June 30, 2021 for a total of 10 students at \$1,000.00 each; total cost of contract: \$10,000.00.

Moved: Jennifer Caramucci

Seconded: Dale Bouma

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the Comprehensive Maintenance Plan (CMP) in accordance with N.J.A.C. 6A:26A for the school years encompassing 2019-2020, 2020-2021 and 2021-2022.

Moved: Jennifer Caramucci

Seconded: Dale Bouma

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the Annual Maintenance Budget Amount Worksheet (Form M-1) per N.J.A.C. 6A:26A for the 2020-2021 budget year.

Moved: Jennifer Caramucci

Seconded: Dale Boma

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education authorize continued participation in the Sourcewell cooperative purchasing programs.

Moved: Jennifer Caramucci

Seconded: Dale Bouma

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								

ABSENT								
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F-8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the purchase Preschool Playground supplies and it's installation from Miracle Recreation Equip the amount of \$92,493.31. Presschool grant will be utilize for this purchasing and installation. Miracle Recreation Source contract ID #030117-LTS (Attachment).

➤ **Discussion**

- Mr. Brislin questioned why are we only going with one potential vendor? Questioned why on the website the price is cheaper for the same model number.
- Mr. Stewart stated everything is included which is 6ft high fencing, mulch, delivery, and installation
- Ms. Christmann suggested for someone to make a phone call and ask them.

F-8 Tabled for the next meeting

Moved: Jennifer Caramucci

Seconded: Danielle Christmann

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-9 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase and installation Promethean ActivPanels 86 inch (listed below) to replace aging SMART boards and enhance the learning capabilities of the Montague Township School District. The cost (\$49,500) of the purchased items would be covered by the funds received from the Title I fund. (Federal funds)

6	AP7-B86-NA-1*	ActivPanel 86" Titanium Series	\$6,949.00	\$41,694.00
		- Activinspire Software with ClassFlow		
		- 5-Year On-Site Hardware Warranty		
3	AP7-B86-NA-1*	ActivPanel 86" Titanium Series	\$0.00	Included
		Includes everything listed above		
9	PRM-CBOX	Promethean Chromebox	\$289.00	\$2,601.00
9	INSTALL	Installation of Flat Panel on Plain Wall including:	\$530.00	\$4,770.00
		- Chrome Box and OPS-G installation		
		- All connecting Cables		
		Shipping and Handling **		\$435.00
			TOTAL:	\$49,500.00

- Contract Hunterdon County E.S.C BID # HCESC-CAT-19-06
- Quote 209109

Moved: Jennifer Caramucci

Seconded: Dale Bouma

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

Addendum Items

P-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the FMLA leave for employee # 4750046 from October 26, 2020 until including January 15, 2021.

Moved: Dale Bouma

Seconded: Jennifer Caramucci

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

P-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education transfer Juliet Myers, as a P-3 and special Education Teacher, at a prorated annual salary of \$57,571 for the remainder 2020-2021 school year.

Moved: Dale Bouma

Seconded: Jennifer Caramucci

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

P-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve James Ciccalese as a Full Time Bus Driver/Custodian at a rate of \$19.50 an hour for the remainder of the 2020-2021 fiscal year.

Moved: Dale Bouma

Seconded: Jennifer Caramucci

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7

NO								
ABSTAIN								
ABSENT								

P-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Gary Dennison as a Full Time Bus Driver/Custodian at a rate of \$19.00 an hour for the remainder of the 2020-2021 fiscal year.

Moved: Dale Bouma

Seconded: Jennifer Caramucci

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

P-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Erkan Gumustekin at an annual salary of \$94,000 from July 1, 2020 to June 30, 2021

Moved: Dale Bouma

Seconded: Jennifer Caramucci

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES			X	X	X	X	X	5
NO	X	X						2
ABSTAIN								
ABSENT								

A-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve settlement agreement 10-26-20.

Moved: Paul Brislin

Seconded: Danielle Christmann

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

XV. Public Session

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

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Motion to open public comment at 7:35pm
Motion Dale Bouma 2nd Jennifer Caramucci All in Favor

There was no public comment

Motion to close public comment at 7:36pm
Motion Jennifer Caramucci 2nd Charles Teufert All in Favor

XVI. Unfinished Business

➤ **Discussion**

- The Board has a discussion in utilizing resources for the late bus for High Point. Different options are shared amongst the board.
- Mr. Capone breaks down the cost for the late bus/run.
- Mr. Plotsky states that the board can revisit mid-November or early December

Mr. Plotsky motioned for the late bus to be on an on-call basis with notification no later than 3pm the school day prior when there is a need

Seconded: Paul Brislin

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X		X	X	X	6
NO								
ABSTAIN				X				1
ABSENT								

- Mr. Brislin makes a request to have the board materials request posted on the school website
- Mr. Capone stated this is not the current practice and it is not the recommends by the attorneys.
 Mr. Capone reiterates to Mr. Brislin if he had reached out ahead of time, Mr. Capone would have

provided answers and clarifications to any of his questions tonight. At the last meeting Mr. Brislin wanted more information on an item on the agenda, and he never follows up for reference.

- Mr. Teufert has a concern if we get any proposals with publishing it early, we will start not receiving any proposals until the last minute because they want to keep the price confidentially.
- Mr. Underwood stated it should be up to the board to decided how much information is given to the public.
- Mr. Plotsky asked Mr. Brislin to forward the request to Mr. Capone to add to the next meeting’s agenda for a 1st reading.
- Mr. Brislin agrees to send the policy to Mr. Capone.

Mr. Brislin motioned to add his policy to the next agenda

Seconded: Dale Bouma

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X		X	X	X	X	6
NO								
ABSTAIN			X					1
ABSENT								

Mr. Underwood on behalf of the policy committee motioned to add the all call modification as proposed by Ms. Christmann to next meeting agenda for a 1st reading

Seconded: Charles Teufert

Mr. Plotsky asked Ms. Christmann to recirculate the proposed policy to add to the next agenda and provide it to Mr. Capone prior to the next meeting.

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

Mr. Teufert motioned to do a recall for the Montague School District to participate in the USDA grab and go breakfast and lunch program asap that was on the meeting for October 12, 2020

Seconded: Billy Underwood

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

**Mr. Brislin motioned to apply if possible, to the USDA grab and go program and participate.
 Seconded: Danielle Christmann**

➤ **Discission**

- Mr. Capone reiterates the loss of monies for the meal program. We did not opt in the program, based on the lack of participation from the families who do qualify for the meals that did not want to receive any meals over the course of the Spring when there was a shortage of food. We have never offered meals during the Summer; this would require additional staffing. Opting in this program the students that are on the free and reduced would not be able to get the meals delivered like they have been receiving. Last year we had more than five thousand dollars in deficit. Three years ago, it was twenty thousand dollars in debt for the meal program.
- Mr. Capone states this is not free to the district, when meals go unclaimed by families the districts loses money because we must pay for the unclaimed meals. Mr. Capone asked the board if we are going to continue delivering? or are we going to stop. Staffing comes in to play now if the board wants to continue the delivering. Then we must increase the time for the cafeteria staff, additionally we are going to need to hire another part time position for the cafeteria.
- Ms. Christmann suggested to send out a survey, asking if there would be an interest.
- Only four families have shown an interest, Mr. Capone stated the data we have does not support that there is a large interest, for the district to participate in this program.
- Mr. Plotsky discussed the different options the board can make before voting for this program.

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X				4
NO								
ABSTAIN					X	X	X	3
ABSENT								

XVII. New Business

- None

XIX. Adjournment Motion Billy Underwood 2nd Jennifer Caramucci All in Favor

Mr. Plotsky urges everyone to VOTE!

Time of Adjournment: 8:26pm