

**Montague Board of Education Meeting
Regular Meeting Minutes
July 16, 2019
6:00 pm**

Mr. Plotsky called the meeting to order at 6:00 PM.

Roll Call

	Present	Absent
Gayle Andriac	X	
Jennifer Caramucci	X	
Diane Cole	X	
Sally Kurtzman	X	
Glen Plotsky, President	X	
Linda Spinapolice, Vice President	X	
Charles Teufert	X	

Others Present:

Timothy Capone - Chief School Administrator
Kelly Schoch – Board Secretary

Flag Salute

Mr. Plotsky led those present in a salute to our flag.

Mr. Plotsky read the following mission statement and notice of this meeting:

The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

Executive Session

Mr. Caramucci moved, seconded by Mr. Tuefert, BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Voice vote: All were in favor.

The closed Executive Session commenced at 6:02 PM.

Mrs. Andriac moved, seconded by Mr. Teufert that the Board close Executive Session at 6:33 PM.

Voice vote: All were in favor.

Mrs. Caramucci moved, seconded by Mrs Andriac that the Board re-open the Regular Meeting at 6:33 PM.

Voice vote: All were in favor.

CSA Report

Mr. Capone discussed the following topics:

- Mr. Mark Romano gave a presentation on the need for computer and related electronic upgrades.
- Mr. Darrell Stewart gave a presentation on the need to replace the floor scrubber and tractor.
- Cost of professional development plan and implementation.
- Pre-school grant should be received by the end of July or early August.
- Briefly discussed having an in-house before and after program.
- Sports and club programs for grades Pre-K through 4th.
- School newsletter to ensure true and accurate information is given to the community.
- Invitation by the New Jersey School Boards Association to give a presentation regarding the cooperation between school board and unions.
- The need for certifications in a small school and that all staff was informed of this in 2017. Sixteen staff choose to do so this year alone.

SBA Report

- Mrs. Schoch thanked Mr. Capone and the Board of Education for the opportunity to work at the Montague Board of Education and pledged her commitment to ensuring the very best for Montague Township School.

Correspondence

- Letter from NJSBA announcing there will be no change to dues amount.
- Letter from William Kehoe, President of High Point Regional High School Board of Education, regarding an exchange of ideas and information.

Approval of Minutes

BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the minutes of June 18, 2019.

Moved by: Mrs. Andriac

Seconded by: Mr. Teufert

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES	x	x	x	x	x	X	x	T
NO								
ABSTAIN								
ABSENT								

Public Session

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Mrs. Caramucci moved, seconded by Mrs. Andriac to open public comment at 6:50 PM.
 Voice vote: All were in favor

Mr. Charles Jensen of, 242 Shore Drive, questioned a proposed tax hike for residents for a two million dollar new roof.

Linda Conrad, KEEP program Director, stated she was disheartened to hear that Montague Township School may no longer be using her program and questioned why.

John Mannion commented that the microphone system needs to be improved. He questioned when the board was made aware of John Nittolo’s last employment detail and questioned the hiring of him. Mr Mannion also stated that we could not afford to hike taxes in town.

Margaret Moskal, of 52 Fox Hollow Rd, wanted to clarify an incident that occurred regarding her husband, Greg Moskal. She questioned why her daughter, who was absent the day of awards, was not mentioned at awards ceremony. Stated that the yearbook was overpriced and had errors. Discussed the topic of an in-house before and after program, stated that the school creates a problem but also provides a solution.

John Mannion spoke again about previous topics mentioned above.

Hearing no further public comments, Mrs. Caramucci moved, seconded by Mrs. Andriac to close public comment at 7:10 PM.

Voice vote: All were in favor.

Action Items

Mr. Plotsky requested the Board Block Vote Motions A-1 and A-2.

Mr. Teufert moved, and Mr. Caramucci seconded, to table A-1.

All were in favor.

A-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Before Care and After Care operated by Montague Township School District.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapoli ce	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the resolution to authorize the Affirmative Action Team to conduct a Needs Assessment and develop a comprehensive Equity Plan.

Moved by: Mr. Teufert

Seconded by: Mrs. Andriac

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapoli ce	Teufert	Total
YES	X	x	x	x	x	X	x	7
NO								
ABSTAIN								
ABSENT								

Mr. Plotsky requested that the Board block vote motions F-1 thru F-18.

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the June 19, 2019 thru June 30, 2019 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	A:24980-A:25009 A: N0616- A: N0629	\$ 338,244.05
Lunch Program	N1710	\$ 10,326.15

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the July1, 2019 thru July 16, 2019 bill list attached and listed below:

Regular Bill List	Check Numbers	Amount
	A:25010-A:25015	\$ 155.818.45
	A: N0712- A: N0716	

F-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the submission of the IDEA Consolidated grant for the project period of 07/01/2019 -06/30/2020 as follows:

Function / Object	Expenditure / Category	Basic	Preschool
100-500	Other Purchased Services	\$99,200	
100-600			\$4,401

F-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase of the following items from CDW GOVT INC. under the **ESCNJ18/19-03** bid award:

Quantity	Description	Unit Price	Total
14	Wacom Intuos Pro Paper Edition Large – Digitizer-USG, Bluetooth black	\$469.95	\$6,579.30
3	Adobe Creative Cloud for teams – Team Licensing Subscription New	\$436.21	\$1,308.63
5	GS GraphicCard upgrade – GB RAM for STEM PCs	\$39.90	\$199.95
TOTAL			\$8,087.88

Note: Fund source shall be Title I – Reallocation funds

F-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve entering into agreement with Sycamore International to dispose electronic equipment. This service is free of charge.

F-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve entering into contract with GDS FOODS for pick-up and delivery of FDA Government School Commodities from Newark, NJ Terminal to Port Jervis School District.

The cost of the product delivery will be as follows
Minimum Delivery Charge: \$105 up to 50 pieces

Per piece above 50 pieces: \$2.00 each
Take in Charge: \$12.50 each location
Split Charge: \$12.50 each after first location
Fuel Charge: \$6.95

F-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the revised attached list of out-of-district regular & special education placements as of July 16, 2019.

F-8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase of the attached items from CPM Educational Program. The cost of the textbooks is \$15,934.91.
Note: Fund source shall be Title I.

F-9 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase of the attached items from The Math Learning Center. The cost of the textbooks is \$20,421.97.
Note: Fund source shall be Title I.

The account code will be 20-231-100-600-000-000

F-10 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve entering into contract with Commercial Interiors Direct Inc which member of the NJ State approved ESCNJ Pricing System to remove asbestos tiles complies with EPA, OSHA and State regulation. The cost will be \$13,644.43.

Bid# MRESC 14/15-79:

The account code:12-000-400-450

F-11 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase of the following items under **STATE CONTRACT NO.: WN23AGW**.
Note: Fund source shall be Title I.

Quantity	Description	Unit Price	Total
3	1 Compact USB-C Charging Cart	\$1,737.77	\$5,213.31
100	1 Chrome 5190	\$220.04	\$22,004.00
100	Google Chrome OS M.C.L. Education	\$25.27	\$2,527.00
15	1 Chrome 11 3100 – Touch Screen	\$259.76	\$3,896.40

15	Google Chrome OS M.C.L. Education	\$25.27	\$379.05
	TOTAL		\$34,019.76

F-12 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approves the purchase of the following items from Keyboard Consultants, Inc. through a bid (BID # HCESC-CAT-19-06) awarded by the Hunterdon County Educational Services Commission:

Note: Fund source shall be Title I.

Quantity	Description	Unit Price	Total
8	Promethean AP7-B86-NA-1-5-year Warranty	\$5,717.00	\$45,736.00
8	call and setup	\$ 530.00	\$ 4,240.00
8	PRM-CBOX - Promethean Chromebox	\$ 298.00	\$ 2,384.00
	Total		\$52,360.00

F-13 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list Category 2 (WIFI and Switch Upgrades) bid through E-Rate. Total cost: \$51,990.50 with a \$21,000 E-Rate refund

The account code will be 12-000-261-730

F-14 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the contracting of the lowest bid for the 2019-2020 bus routes:

High Point Regional High School 2 (HP2) **and** Montague Township School Deckertown (M2)
 Port Jervis High School 1 (PJ1) **and** Montague Township School River (M3)
 Tech/Charter School 1 (TC1) **and** Montague Township School Clove (M4)
 Tech/Charter School 2 (TC2) **and** Montague Township School New (M5)

F-15 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the 2019-2020 bus routes:

High Point Regional High School 1 (HP1) **and** Montague Township School Country Club (M1)
and High Point Regional High School Late Run.

F-16 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Timothy Capone, Glenn Plotsky, Jennifer Caramucci, Brenten Runne, Diane Cole and others if appropriate, attendance at the NJSBA Workshop 2019 in

Atlantic city New Jersey on October 21st through October 24th at the Atlantic City Convention Center.

Workshop	Attendee	Date	Location	Cost
NJSBA Workshop 2019	Timothy Capone Glenn Plotsky Jennifer Caramucci Brenten Runne	10/21/19- 10/24/19	Atlantic City Convention Center, Atlantic City, NJ	Group Rate: \$1,700.00 Individual: 400.00 Plus: Mileage/Tolls in accordance with OMB guidelines

F-17 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve submission of ESEA Consolidated application:

Title IA \$133,238.00
Title I Reallocated \$5,341.00
Title IIA \$9,654.00
Title IV part A \$10,000.00

F-18 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase of an Auto Scrubber from NORTHEAST JANITORIAL SUPPLY, INC in the amount of \$4,398.75.

Bid number: ESCNJ 18/19-35

Moved by: Charles Teufert

Seconded by: Gail Andriac

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES	X	x	X	x	X	x	X	7
NO								
ABSTAIN			F-16		Check# A24997			
ABSENT								

Mr Plotsky requested the Board block vote on P-1 thru P-3.

P-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Adriana Kuzicki as the School Nurse for the 2019-2020 Extended School Year effective July 8, 2019.

P-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Rebecca Lehmkuhl as a STEM/SPED Teacher for the 2019-2020 School Year at an annual rate of \$57,501 (BA Step D).

P-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Kelly Schoch as the OPRA Custodian.

Moved by: Charles Teufert

Seconded by: Gail Andriac

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
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YES	X	X	X	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

Unfinished Business

Mrs. Cole commented on an article written in the NJ Herald. She also expressed her opinion that the Board should go back to committees or two executive sessions per meeting to properly comprehend the content of the agenda.

Mr. Capone asked whether we should renew current architect or RFP. Mr. Plotsky requested to RFP and Mrs. Spinopolice agreed.

New Business

Mr. Teufert requested we look into purchasing a new sound system for the Board meetings.

Adjournment

Mrs. Andriac moved, seconded by Mrs. Caramucci that the Board adjourns its meeting at 7:29 PM.

Respectfully submitted,

Kelly Schoch
Board Secretary