

**Montague Board of Education Meeting  
Regular Meeting Minutes  
January 15, 2019  
6:00 pm**

**Call to Order**

Mrs. Spinapolice called the meeting to order at 6:00 PM.

**Roll Call**

	<b>Present</b>	<b>Absent</b>
Gayle Andriac	X	
Jennifer Caramucci	X	
Diane Cole		X
Sally Kurtzman	X	
Glen Plotsky, President		X
Linda Spinapolice, Vice President	X	
Charles Teufert		6:01 PM

**Others Present:**

Timothy Capone - Chief School Administrator  
George Hagl – Acting Business Administrator/Board Secretary

**Flag Salute**

Mrs. Spinapolice lead those present in a salute to the flag.

Mrs. Spinapolice read the following mission statement:

The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

Mrs. Spinapolice read the following announcement of this meeting:

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

### **Announcement of Executive Session**

**Mrs. Kurtzman moved, seconded by Mrs. Andriac, BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.**

Mr. Teufert entered the meeting at 6:01 PM.

Voice vote: All were in favor

The closed Executive Session commenced at 6:02 PM.

Mr. Teufert moved, seconded by Mrs. Andraic, to close Executive Session at 6:52 PM.

Voice vote: All were in favor

Mrs. Andraic moved, seconded by Mrs. Caramucci, to reopen the Regular Meeting at 6:53PM.

Voice vote: All were in favor

### **CSA Report**

Mr. Capone provided a report on the Federal Impact Aid conference attended by Mr. Plotsky and himself. Presently, the formula used to calculate Federal Impact Aid includes State land as taxable municipal property. There are lobbying efforts underway to exclude State land from the calculate in hopes that the formula will be amended for the June reauthorization.

Mr. Capone discussed communication breakdowns when announcing delayed school opens. In the future communications will be directly with parents of students attending other school district(s).

### **SBA Report**

Mr. Hagl distributed an email to the Board members which requested acreage information from the Townships Tax Assessor for Federal Impact Aid purposes.

### **Correspondence**

None

**I. Approval of Minutes**

**BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the minutes of January 2, 2019.

Moved by: Mrs. Andriac

Seconded by: Mr. Teufert

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
<b>YES</b>	X	X		X		X	X	5
<b>NO</b>								0
<b>ABSTAIN</b>								0
<b>ABSENT</b>			X		X			2

**Public Session**

Mrs. Andriac moved, seconded by Mrs. Kurtzman to open public comment at 6:59 PM

Voice vote: All were in favor

Patrick Fontana requested the bus at the Firehouse be moved back to the Mini-Mall.

Mrs. Lamana expressed concerns regarding the bus stop at 246 Clove Road. She requested the bus stop be moved to her driveway.

**Mrs. Andriac moved, seconded by Mrs. Caramucci to close public comment at 7:08 PM.**

**Action Items**

**Mr. Teufert moved, seconded by Mrs. Andraic that the Board block vote motions F-1 through F-8 and P-1.**

**F-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the January 3, 2019 thru January 15, 2019 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	#A:N0110-A:N0115	\$ 436,286.90
Lunch Program	1690-1691	\$ 17,075.55

**F-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education the approve following staff members to attend the indicated workshops conducted by New Jersey Association of School Business Officials.

<b>Attendee(s)</b>	<b>Workshop/Location</b>	<b>Date</b>	<b>Cost</b>
Alvinna Mheiny Erkan Gumustekin	Pension – Review and Update Rockaway, NJ	2/5/2019	\$100 Subscription Program Plus: OMB Mileage / Tolls
Alvinna Mheiny	Personnel Admin / Labor Relations Cranford, NJ	2/9, 2/23, 3/2 & 3/9/2019	\$280
Erkan Gumustekin	Getting Ready for you 2019 Audit Rockaway, NJ	4/11/2019	Subscription Program Plus: OMB Mileage / Tolls
Alvinna Mheiny	Admin Assistant Program Rockaway, NJ	5/9/2019	\$100 Plus: OMB Mileage / Tolls

**F-3 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the proposal provided by Industrial Appraisal Company to provide an appraisal for the Montague Board of Education for fixed asset accounting control and insurance valuation for the 2018 / 2019 fiscal year. The total cost for the inventory and appraisal service shall be \$2,595.00

**F-4 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve an additional temporary bus stop on route TC-2. The additional bus stop will be located at 252 New Road and signified as stop number 2-3A.

**F-5 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve a 2018-2019 Joint Transportation Agreement between Frankford BOE (Host District) and Montague BOE (Joiner District) for the transportation of one (1) Montague resident student, together with one (1) Frankford resident school to Celebrate the Children in Denville, NJ. The cost to transport the one (1) Montague resident student is \$40,810.81.

**F-6 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the 2018-2019 Memorandum of Agreement between Education and Law Enforcement Officials.

**F-7 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Board authorize the Interim Business Administrator/Board Secretary to advertise for bids, when legally necessary, for supplies, equipment and/or services for the 2019/2020 school year, and to

authorize entering into agreements through the New Jersey Cooperative Purchasing Program, **Educational Services Commission of New Jersey**, Morris County Educational Services Commission, Sussex County Educational Services Commission, and/or Educational Data Services, when in the best interest of the Montague Public School.

**F-8 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the contract with Tri-County Behavioral Care at a rate of \$100 per School Clearance Assessment.

**P-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the hiring of Jessie Vaughan as Custodian at a rate of \$16.22 an hour effective on or about January 22, 2019.

**Moved by: Mr. Teufert**

**Seconded by: Mrs. Andraic**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES	X	X		X		X	X	5
NO								0
ABSTAIN								0
ABSENT			X		X			2

### **Unfinished Business**

Following extensive Board discussion regarding bus stops at the Firehouse and 242 Clove Road, the Board introduced the following motions:

**A-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education authorize adding an additional bus stop at the Mini-Mall.

**A-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education authorize the change of the bus stop from 242 Clove Road to 246 Clove Road.

Voice vote: All were in favor

Mrs. Kurtzman stated next month is National Dental Health Awareness Month. She stated Colgate is providing free dental supplies to schools as per of National Dental Health Awareness Month.

### **New Business**

The Board discussed the passing of Bruce Farquhar and Tom Quinn.

**Adjournment**

Mrs. Andriac moved, seconded by Mrs. Caramucci that the Board adjourns its meeting at 7:23 PM.

Voice vote: All were in favor

Respectively submitted,

George Hagl  
Interim Business Administration