

**Montague Board of Education Meeting  
Regular Meeting Minutes  
February 5, 2019  
6:00 pm**

**Call to Order**

Mr. Plotsky called the meeting to order at 6:00 PM

**Roll Call**

	<b>Present</b>	<b>Absent</b>
Gayle Andriac	X	
Jennifer Caramucci	X	
Diane Cole	X	
Sally Kurtzman	X	
Glen Plotsky, President	X	
Linda Spinapolice, Vice President		X
Charles Teufert	X	

**Others Present:**

Timothy Capone - Chief School Administrator  
George Hagl – Interim Business Administrator/Board Secretary

**Flag Salute**

Mr. Plotsky led those present in a Salute to our flag.

**Mission Statement**

Mr. Plotsky read the following mission statement:

**The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.**

## **Meeting Announcement**

Mr. Plotsky read the following meeting announcement:

**In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.**

## **Announcement of Executive Session**

**BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.**

Mrs. Andriac moved, seconded by Mrs. Caramucci to open Executive Session at 6:03 pm  
Voice Vote: All were in favor

Mr. Teufert moved, seconded by Mrs. Andriac to close Executive Session at 7:04 pm  
Voice Vote: All were in Favor

Mrs. Andriac moved, seconded by Mr. Teufert to reopen Regular Meeting at 7:04 pm  
Voice Vote: All in Favor

## **CSA Report**

Mr. Capone reported on the following items:

- School bus cold weather running problems
- Water pipe on Saturday in the main hallway of the school
- A request to start a softball league. The students will be surveyed to determine interest.
- The second school bus is scheduled to be delivered tomorrow
- Mr. Capone and Mr. Romano attended the Techspo Conference in Atlantic City last week. They met with Cromebook and Promethean Board vendors for purchase considerations.
- Montague staff to attend a seminar hosted by Port Jervis on Connetics

## **SBA Report**

Mr. Hagl reported on the following items:

- Filing of 2019 Personal/Relative and Financial Disclosure Statements
- Impact Aid Application for 2020 was submitted on January 30, 2019

- Comprehensive Annual Financial Report and Auditors Management Report on Administrative Findings – Financial, Compliance and Performance for fiscal year ending June 30, 2018 were enclosed in all Board packets

### Correspondence

- Mr. Plotsky’s report of his attendance at the NAFIS/FLISA Conference in San Diego, CA - enclosed

### Approval of Minutes

**BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the minutes of January 15, 2019.

Moved by: Mrs. Andriac

Seconded by: Mr. Teufert

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES	X	X		X	X		X	5
NO								0
ABSTAIN			X					1
ABSENT						X		1

### Public Session

Mr. Andriac moved, seconded by Mr. Teufert to open public comment at 7:21 pm  
Voice Vote: All were in favor

Mayor Innella expressed interest in opening communications between the Mayor & Council and Board of Education.

Mr. Gelder questioned why State Department of Education representative visited our school. Mr. Capone stated the purpose of their visit was to discuss opportunities our district is exploring.

Art Henn commented Mr. Capone is doing a good job.

Hearing no further public discussion, Mrs. Caramucci moved, seconded by Mrs. Andriac to close public comment at 7:28 pm  
Voice Vote: All were in favor

**Action Items**

Mr. Teufert moved, seconded by Mrs. Cole that the Board block vote the following motions:

**A-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve a Special Education Initiative FY 2020 (SEMI) participation waiver.

**A-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve an application and permit for use of the school gymnasium to conduct a Youth baseball clinics and practice. The baseball clinics and practices shall be conducted Tuesday, Wednesday, Thursday, February 5, 2019 through May 7, 2019 during the hours of 6:00 PM to 8:30 PM.

Moved by: Mr. Teufert

Seconded by: Mrs. Cole

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES	X	X	X	X	X		X	6
NO								0
ABSTAIN								0
ABSENT						X		1

Mrs. Cole moved, seconded by Mrs. Andraic that the Board block vote the following motions:

**F-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the January 16, 2019 thru February 5, 2019 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	#A:N0124/N0130/N0131 A:24634-A:24668	\$ 371,150.75
Lunch Program	1692	\$ 7,673.40

**F-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached SUSSEX REGIONAL TRANSPORTATION COOPERATIVE – RESOLUTION FOR PARTICIPATION IN JOINT AGREEMENT of Athlete / Field Trip transportation at a two percent (2%) administration fee.

**F-3 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached SUSSEX REGIONAL TRANSPORTATION COOPERATIVE – RESOLUTION FOR PARTICIPATION IN JOINT AGREEMENT of Special Education transportation at a four percent (4%) administration fee.

**F-4 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the following workshop attendance:

<b>Workshop</b>	<b>Attendee</b>	<b>Date</b>	<b>Location</b>	<b>Cost</b>
Analyzing and Constructing Salary Guides	Erkan Gumustekin	March 1, 2019	Trenton, NJ	\$149.00 Plus: Mileage / Tolls in accordance with OMB guidelines

**F-5 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education request the Sussex County Department of Education to approve the appropriation of \$300,000 from Impact Aid General Fund Reserve to our 2018/2019 fiscal year appropriations budget, effective December 31, 2018. The purpose of the allocation is to cover additional technology and miscellaneous operational expenses in the 2018/2019 fiscal year budget.

**Moved by: Mrs. Cole**

**Seconded by: Mrs. Andriac**

<b>Roll Call</b>	<b>Andriac</b>	<b>Caramucci</b>	<b>Cole</b>	<b>Kurtzman</b>	<b>Plotsky</b>	<b>Spinapolice</b>	<b>Teufert</b>	<b>Total</b>
<b>YES</b>	X	X	X	X	X		X	6
<b>NO</b>								0
<b>ABSTAIN</b>								0
<b>ABSENT</b>						X		1

Mrs. Andriac moved, seconded by Mr. Teufert that the Board block vote the following motions:

**P-1 BE IT RESOLVED**, that the Montague Board of Education approve the Chief School Administrator/Principal, Timothy Capone, and Board President, Glen Plotsky to attend NAFIS Spring Conference in Washington D.C., March 16 - 20, 2019. Travel expenditures include registration fees, transportation, lodging, and expenses associated with the conference in accordance with OMB guidelines.

**Moved by: Mr. Andriac**

**Seconded by: Mr. Teufert**

<b>Roll Call</b>	<b>Andriac</b>	<b>Caramucci</b>	<b>Cole</b>	<b>Kurtzman</b>	<b>Plotsky</b>	<b>Spinapolice</b>	<b>Teufert</b>	<b>Total</b>
<b>YES</b>	X	X	X	X			X	5
<b>NO</b>								0
<b>ABSTAIN</b>					X			1
<b>ABSENT</b>						X		1

**P-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve Carl Ferriere as the Fishing Club Advisor for the 2018-2019 school year per MEA contract.

**Moved by: Mr. Tuefert**

**Seconded by: Mrs. Andriac**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES	X	X	X	X	X		X	6
NO								0
ABSTAIN								0
ABSENT						X		1

**P-3 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve Tim Capone and Danielle LaStarza to attend Standards Based Grading Training on February 11, 2019 at Lenape Valley Regional High School.

**Moved by: Mrs. Andriac**

**Seconded by: Mrs. Cole**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES	X	X	X	X	X		X	6
NO								0
ABSTAIN								0
ABSENT						X		1

**Unfinished Business**

Mrs. Cole questioned the process toward the implementation of Board Doc's. Mr. Capone stated Mr. Romano will be scheduling an appointment with a representative.

Mrs. Cole questioned the status of an eye scanner. Mr. Capone noted the change in nursing staff members has delayed researching this device.

**New Business**

None

**Adjournment**

Mrs. Andriac moved, seconded by Mrs. Caramucci that the Board adjourns its meeting at 7:35 pm.

Respectfully submitted,

George Hagl  
 Interim Business Administrator / Board Secretary