

**Montague Board of Education Meeting  
Regular Meeting Minutes  
August 20, 2019  
6:00 pm**

Mr. Plotsky called the meeting to order at 6:02 PM.

**Roll Call**

	<b>Present</b>	<b>Absent</b>
Jennifer Caramucci	X	
Diane Cole	X	
Sally Kurtzman	X	
Glen Plotsky, President	X	
Linda Spinapolice, Vice President	X	
Charles Teufert	X	

Others Present:

Timothy Capone - Chief School Administrator  
Kelly Schoch – Board Secretary

**Flag Salute**

Mr. Plotsky led those present in a salute to our flag.

Mr. Plotsky read the following mission statement and notice of this meeting:

The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

Swearing in of new Board Member Bill Underwood.

**Executive Session**

Mr. Caramucci moved, seconded by Mr. Tuefert, BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Voice vote: All were in favor.

The closed Executive Session commenced at 6:06 PM.

Mrs. Kurtzman moved, seconded by Mr. Teufert that the Board close Executive Session at 8:49 PM.

Voice vote: All were in favor.

Mr. Teufert moved, seconded by Mrs. Caramucci that the Board re-open the Regular Meeting at 8:50 PM.

Voice vote: All were in favor.

### CSA Report

Mr. Capone discussed the following topics:

- The Montague Township School will send information about the new Before and After Care program out to the parents of students. The program will be open on scheduled delayed openings and early dismissals but close for emergency closures.

**SBA Report-** No report given.

**Correspondence-** No correspondence.

### Approval of Minutes

**BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the minutes of July 30, 2019.

**Moved by: Mrs. Kurtzman**

**Seconded by: Mrs. Spinapolice**

Roll Call	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Underwood	Total
YES	x	x	x	x	x			5
NO								
ABSTAIN						x	X	2
ABSENT								

### Public Session

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Mrs. Caramucci moved, seconded by Mr. Teufert to open public comment at 8:55 PM.  
Voice vote: All were in favor

Mr. Joe Krumper, of Deckertown Turnpike, would like to suggest moving the bus stop at the entrance of High Point Country Club to the tennis courts.

John Mannion, of Chubby Lane, reminded the Board that it should look for the most bang for the buck. He also questioned why the policies were removed from the website and again asked questions regarding personnel.

Carol LaStarza, of Branchville, NJ, praised the Extended School Year program and commented on the increase from last year only being for Pre-K through 1<sup>st</sup> and now it is available for all those who need it in grades Pre-k through 8<sup>th</sup>. Was saddened by a small group of people trying to tear down the community and school.

Kim Hart, of Tomahawk Terrace, was deeply offended by the lies and gossip being spread. Is very pleased with all the progress the school has made. Mentioned the expanded programs and clubs now available.

Linda Willeford, of Ridge Road in Sandyston, NJ, is very proud to be in her 27<sup>th</sup> year of teaching at Montague Township School and is very happy with the progress made and the excellent PTA.

John Mannion, of Chubby Lane, believes we spend too much.

Doris Mannion, of Chubby Lane, commented on the lies and gossip, believing it begins at the school.

Mr. Capone reminded everyone that we cannot respond to questions regarding personnel. We can comment on tuition cost and pointed out the error made in the NJ Herald by Eric Obernour. We haven't made any cuts to programs. Praised Mr. Art Henn for always showing up and listening. Apologize to John Mannion for thinking he was being sarcastic when he said the school should be closed and made into the new firehouse. Made a commitment to communicate better with the community with newsletters.

John Mannion, of Chubby Lane, reiterated that we spend too much, his taxes have gone up less than \$4,000.00 in the past twenty years. He also once again asked personnel questions.

Mr. Capone suggested Mr. Mannion call the school that had employed the staff member but was sure they would not comment on personnel.

Mr. Krebs, of Old Chimney Ridge Road, claims he is not responsible for the page on Facebook that has been attacking staff members and posting lies about the school.

Mr. Ruben Rivera, of Wagonwheel Road, said he did his homework on John Nittolo and did as Mr. Capone has suggested. He called Green Township, who were very sorry to have let Mr. Nittolo go and said many good things about him. Feels it was easy enough for him to find the truth, so why couldn't John Mannion and Eric Obernauer? Reminded everyone that taxes do go up in twenty years. Feels the school is good for his son, and that is good for him.

Hearing no further public comments, Mr. Teufert moved, seconded by Mrs. Spinapolice to close public comment at 9:20 PM.

Voice vote: All were in favor.

## **Personnel Items**

**Mr. Plotsky moved to block vote P-1 through P-6. All agreed.**

**P-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education accept the resignation of Carol LaStarza, Interim Supervisor of Special Education effective August 31, 2019.

**P-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the hiring of Rachel Van Gorden, paraprofessional, effective 2019-2020 School Year at an annual rate of \$22,089.20 (Step A)

**P-3 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the resignation of Michelle LaStarza, Treasurer of Monies, effective immediately.

**P-4 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education the hiring of Rene Metzgar as Treasurer of School Monies at an annual (pro-rated) rate of \$3800.

**P-5 BE IT RESOLVED**, that the Board of Education approve the following merit goals for Superintendent, Timothy C. Capone:

Qualitative 1. Update the Job Descriptions and Responsibilities to reflect current assignments and practice. (2.5% of Salary)

Qualitative 2. Research and Development of an Agriculture Program. (2.5% of Salary)

Quantitative 1.

At the conclusion of the school year, a minimum of 75% of the teachers in the district will attain successful completion (defined as an effective or highly effective rating) of at least one of their Student Growth Objectives for the 2019-2020 school year. (3.33% of salary)

Quantitative 2.

PARCC Mathematics- Improve student outcomes on PARCC Mathematics for the 2020 grade 5. An overall shift of 10% in the number of pupils that achieve in levels 4-5 (Met or Exceeded

expectations) on the 2020 grade 5 PARCC Mathematics.

Evidence of Completion: PARCC 2019-2020 5th grade Math test scores

10% increase in scores of students at level 4 or 5 (Meets/Exceeds Expectation) is equal to 3.33% of salary

5% increase in scores of students at level 4 or 5 (Meets/Exceeds Expectations) is equal to 2.2% of salary

2.5% increase in scores of students at level 4 or 5 (Meets/Exceeds Expectations) is equal to 1.1% of salary

Quantitative 3.

PARCC ELA- Improve student outcomes on PARCC ELA for the 2020 grade 5.

An overall shift of 10% in the number of pupils that achieve in levels 4-5 (Met or Exceeded expectations) on the 2020 grade 5 PARCC ELA.

Evidence of Completion: PARCC 2019-2020 5th grade ELA test scores

10% increase in scores of students at level 4 or 5 (Meets/Exceeds Expectation) is equal to 3.33% of salary

5% increase in scores of students at level 4 or 5 (Meets/Exceeds Expectations) is equal to 2.2% of salary

2.5% increase in scores of students at level 4 or 5 (Meets/Exceeds Expectations) is equal to 1.1% of salary

**P-6 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education the hiring of Aliena Hull, substitute teacher for the 2019-2020 School Year.

**Moved by: Mr. Teufert**

**Seconded by: Mrs. Kurtzman**

Roll Call	Underwood	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
YES	X	x	x	X	x	x	x	7
NO								
ABSTAIN								
ABSENT								

### Administrative Items

**Mr. Plotsky requested the Board Block Vote Motions A-1 through A-5. All agreed.**

**A-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the 2019-2020 Montague Township School Mentoring Plan.

**A-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the 2019-2020 School Improvement Panel (ScIP) members as follows: Timothy Capone, John Nittolo, Brent Runne, Debra Vigorito-Runne, Taffy Banghart, Linda Willeford, Michelle Visco, and Danielle LaStarza.

**A-3 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education appoints Adriana Kuzicki as the School District Wellness Committee Coordinator.

**A-4 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the proposal no. 18-138(a) from CP Professional Services for the submission of NJPDES permit renewal with the cost not to exceed \$2,500.00.

**A-5 WHEREAS**, the Montague Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board:

**BE IT RESOLVED** that the signatures of the Board President, Business Administrator, and the Treasurer of School Monies shall be required on checks issued in payment of bills; and

**BE IT FURTHER RESOLVED** that the signature of the Treasurer of School Monies shall be required on all checks issued on the Payroll Agency Account.

**BANK DEPOSITORIES**

<b>ACCOUNT</b>	<b>SIGNATORIES</b>	<b>BANK</b>
General Fund	Glen Plotsky, Board President Erkan Gumustekin, Business Administrator Rene E. Metzgar, Treasurer of School Monies	Sussex Bank
Capital Reserve Acct.	Glen Plotsky, Board President Erkan Gumustekin, Business Administrator Rene E. Metzgar, Treasurer of School Monies	Sussex Bank
Trust & Payroll Agency	Rene E. Metzgar, Treasurer of School Monies Erkan Gumustekin, Business Administrator Alvinna Mheiny, Ass't to the Business Administrator	Sussex Bank
Payroll Account	Rene E. Metzgar, Treasurer of School Monies Erkan Gumustekin, Bus. Adm. Alvinna Mheiny, Ass't to the Business Administrator	Sussex Bank
Unemployment	Erkan Gumustekin, Bus. Adm., Alvinna Mheiny, Ass't to the Business Administrator	Sussex Bank
Summer Savings	Rene E. Metzgar, Treasurer of School Monies Erkan Gumustekin, Business Administrator Alvinna Mheiny, Ass't to the Business Administrator	Sussex Bank
Student Council	Rene E. Metzgar, Treasurer of School Monies Erkan Gumustekin, Business Administrator Alvinna Mheiny, Ass't to the Business Administrator	Sussex Bank
School Lunch Program	Rene E. Metzgar, Treasurer of School Monies	Sussex Bank

**Erkan Gumustekin, Business Administrator**  
**Alvinna Mheiny, Ass't to the Business Administrator**

**Flexible Spending**                      **Rene E. Metzgar, Treasurer of School Monies**      **Sussex Bank**  
**Erkan Gumustekin, Business Administrator**

**Dureler Fund**                              **Rene E. Metzgar, Treasurer of School Monies**      **Sussex Bank**  
**Erkan Gumustekin, Business Administrator**

**N.J. Cash Management**              **Rene E. Metzgar, Treasurer of School Monies**  
**Erkan Gumustekin, Business Administrator**  
**Alvinna Mheiny, Ass't to the Business Administrator**

**Moved by: Mr. Teufert**

**Seconded by: Mrs. Cole**

Roll Call	Underwood	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
YES		x		X	x	x	x	5
NO								
ABSTAIN	X		x					2
ABSENT								

**Financial Items**

**Mr. Plotsky requested the Board Block Vote Motions F-1 through F-9. All agreed**

**F-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the August 1, 2019 thru August 20, 2019 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	A:25022-A:225038	\$ 149,065.33
	A: N0812-A: N0814-N0815	

**F-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list of line item transfers effective June 2019.

**F-3 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the Board Secretary's Report (A-148) for the month of June 2019.

**F-4 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the Treasurer of School Monies Report (A-149) for the month of June 2019.

**F-5 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the 2019-2020 Food Service Agreement between Port Jervis City School District and Montague Township School District.

**F-6 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the following nutrition program breakfast, lunch, and milk prices for the 2019-2020 School Year:

Item	Full Price	Reduced
Breakfast	\$ 2.10	\$ 0.30
Lunch	\$ 3.75	\$ 0.40
Milk	\$ 0.45	\$ -

**F-7 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education accept the proposal (Pitney Bowes-Sourcewell- Y101511176) submitted by Sourcewell (formerly known as NJPA) State & Local FMV Lease to lease a **SendPro C Series–Version 4 postage meter machine** that includes service /support for the term of 60 months at the price listed below.

60 Months at a per month rate of	\$59.60
<b>TOTAL</b>	<b>\$3576.00</b>

**F-8 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education award and approve the Transportation Contract with First Student at a total cost of \$1,476.80 per day. Tiered Routes and costs shown in the table below.

Tier Number	Tier Number Routes	Tiered Cost	Increase/Decrease Adjustment Cost
2019-02	M-2, HP-2	\$384.40	\$0.95
2019-03	M-3, PJ-1	\$351.40	\$0.95
2019-04	M-4, TC-2	\$370.50	\$0.95
2019-05	M-5, TC-1	\$370.50	\$0.95

**F-9 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase from Smith Tractor & Equipment, Inc. of a New Holland Boomer 40 Tractor at \$38,816.00 and Listed Components at \$6,534.28.

- New-Woods PRD 8400 Finish Mower
- 84-inch cut, Solid Rubber Tires, Rear
- Chain Shielding
- New-Woods Model BB72 Brush Ball with 72-inch cut, slip clutch, front and rear chain shielding.

Moved by: **Mr. Teufert**

Seconded by: **Mrs. Caramucci**

Roll Call	Underwood	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES		x	x	x	x	x	X	6
NO								
ABSTAIN	X							1
ABSENT								

**XIV Unfinished Business**

Mr. Plotsky proposed the second reading for Title 1 to be next meeting.



**New Business**

**BE IT RESOLVED**, the Montague Township School District Policy #5118 will be revised to allow for Montague School Staff who do not reside in Montague to register their child(ren) to attend Montague School.

**Moved by: Mr. Plotsky**

**Seconded by: Mr. Teufert**

<b>Roll Call</b>	<b>Underwood</b>	<b>Caramucci</b>	<b>Cole</b>	<b>Kurtzman</b>	<b>Plotsky</b>	<b>Spinapolice</b>	<b>Teufert</b>	<b>Total</b>
<b>YES</b>	x	x	x	x	x	x	x	7
<b>NO</b>								
<b>ABSTAIN</b>								1
<b>ABSENT</b>								

**Adjournment**

Mrs. Caramucci moved, seconded by Mr. Teufert that the Board adjourns its meeting at 9:30 PM.

Respectfully submitted,

Kelly Schoch  
Board Secretary