

**Montague Board of Education Meeting
 Regular Meeting Minutes
 April 16, 2019
 6:00 pm**

Mr. Plotsky called the meeting to order at 6:00 P.M.

	Present	Absent
Gayle Andriac	X	
Jennifer Caramucci		X
Diane Cole	X	
Sally Kurtzman	X	
Glen Plotsky, President	X	
Linda Spinapolice, Vice President		X
Charles Teufert	X	

Others Present:

- Timothy Capone - Chief School Administrator
- George Hagl – Interim Business Administrator/Board Secretary

Mr. Plotsky led those present in a salute to the flag.

The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

Mr. Plotsky moved, seconded by Mr. Teufert that Mrs. Kurtzman be charged to conduct the balance of this meeting in the absence of Mr. Plotsky.

Moved by: Mr. Plotsky

Seconded by: Mr. Teufert

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES	X		X	X	X		X	5
NO								0
ABSTAIN								0
ABSENT		X				X		2

Mr. Teufert moved, seconded by Mr. Andriac, BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Voice Vote: All were in favor

The closed Executive Session began at 6:04 P.M.

Mrs. Andriac moved, seconded by Mr. Teufert that the Board close Executive Session at 8:08 P.M.

Voice Vote: All were in favor

Mrs. Kurtzman moved, seconded by Mrs. Andriac that the Board reopen its Regular Meeting at 8:08 P.M.

Voice Vote: All were in favor

CSA Report

Mr. Capone reviewed last years projects in the following areas:

- Technology updates
- Student Services and Administrative update
- Programming

Additionally, Mr. Capone proposed the following building and ground projects for Board budgeting considerations:

- Painting
- Tile Flooring Replacement
- Air Conditioning
- Parking Lots
- Tractor
- Outside Storage

Mr. Capone introduced Mr. Stewart who identified the following building and ground needs:

- Lighting upgrade to LED lighting
- Air Conditioning
- Back Pack Leaf Blower / Push Mover / Chain Saw

Mr. Capone discussed the Keep Program with the Board

SBA Report

Mr. Hagl reminded Board Members of the upcoming Filing of 2019 Personal/Relative and Financial Disclosure Statements deadline of April 30, 2019.

Additionally, Mr. Capone and Mr. Hagl discussed the revised 2019/2020 fiscal year budget with the Board.

I. Correspondence

- Email from NJSBA regarding Workshop Registration & Housing.
- Email from Sussex County School Boards Association dated April 4, 2019 regarding Call for Officers.
- Email from NJSBA dated April 8, 2019 regarding Leadership Weekend Training.

Mr. Plotsky discussed his desire to attend the NJSBA Fall Conference and our district presenting at this conference.

Approval of Minutes

BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the minutes of March 5, and March 21, 2019.

Moved by: Andriac

Seconded by: Mrs. Cole

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
YES	X		X	On the minutes of 3/21/19	X		X	5
NO								0
ABSTAIN				On the minutes of 3/5/19				1
ABSENT		X				X		2

Public Session

Mrs. Kurtzman moved, seconded by Mr. Teufert to open public comment at 8:58 pm.

Voice Vote: All were in favor

Mr. Henn supported installing a floating floor over the asbestos floor tiles.

Hearing no additional public discussion, Mrs. Andriac moved, seconded by Mr. Teufert to close public comment at 8:59 p.m.

Action Items

Mr. Plotsky requested that the Board block vote motions A-1 through A-3

Mr. Teufert moved, seconded by Mrs. Andriac to block vote motions A-1 through A-3

A-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the second reading of the Use of Physical Restraint Policy.

5142.2 - Physical Restraint Policy
5142.2 – Physical Restraint Regulation

A-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education designate Erkan Gumustekin as the district Public Agency Compliance Officer (P.A.C.O.).

A-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Extended School Year for Preschool through 6th grade beginning July 8, 2019 and ending August 1, 2019, from 8:00 am – 12:00 pm, Monday through Thursday.

Moved by: Teufert

Seconded by: Andriac

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES	X		X	X	X		X	5
NO								0
ABSTAIN								0
ABSENT		X				X		2

Mr. Plotsky requested the Board block vote motions F-1 through F-14.

Additionally, Mr. Plotsky stated he will abstain from voting on motion F-6.

Mrs. Andriac moved, seconded by Mr. Teufert that the Board block vote motions F-1 through F-14.

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the March 22, 2019 thru April 16, 2019 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	#A:N0328-N0413 A:24777-A:24834	\$ 803,096.29
Lunch Program	1698-1701	\$ 12,709.93

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list of line item transfers for February and March 2019.

F-3 BE IT RESOLVED, that the Montague Board of Education approve the submission of the 2019/2020 fiscal year school budget to the Sussex County Executive Superintendent of Schools for approval as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 9,098,487	\$ 6,509,980
Total Special Revenue Fund	\$ 218,980	\$ 0
Total Debt Service Fund	\$ 0	\$ 0
Totals	\$ 9,317,467	\$ 6,509,980

BE IT RESOLVED, that Montague Board of Education authorize the utilization of Unassigned Fund Balance as of June 30, 2018, in the amount of \$96,973 to the 2019/2020 fiscal year budget, and

BE IT ADDITIONALLY RESOLVED, that Montague Board of Education confirms the establishment of its 2019/2020 public budget hearing on Tuesday, May 7, 2019. The annual public budget hearing shall be conducted in the Montague School Multi-Purpose Room, 475 Route 206, Montague, New Jersey, commencing at 6:00 PM.

BE IT FURTHER RESOLVED that the Montague Board of Education authorize advertising said public budget hearing in the New Jersey Herald, in accordance with the form suggested by the State Department of Education and according to law.

F-4 WHEREAS, the Montague Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Montague Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Montague Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$46,897 for all staff and board members.

F-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following scholarship awards in the amount of \$50.00 each:

- Dureler Scholarship for Math Award
- Dureler Scholarship for Science Award
- Merusi Youngman Scholarship for Physical Education

F-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following workshop attendance:

Workshop	Attendee	Date	Location	Cost
GPS for Visionary Leadership	Glen Plotsky	May 3 – 5, 2019	Princeton, NJ	Registration & Lodging Funded by NJSBA Grant Plus: Mileage / Tolls in accordance with OMB guidelines

F-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following workshop attendance:

Workshop	Attendee	Date	Location	Cost
Collaborative Workshop for Annual School Plans	Paola Marino	May 6, 2019	Morris-Union Jointure, Providence, NJ	Free registration Plus: Mileage / Tolls in accordance with OMB guidelines

F-8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education accept the proposal (AERO-5019-19) submitted by AERO ENVIRONMENTAL SERVICE, INC. to perform the following asbestos inspection & designated person services during the next 12-month period:

A. Perform One (1) Three Year reinspection	\$ 750
B. Perform One (1) Semi-Annual Period Asbestos Surveillance Inspection	<u>\$ 750</u>
TOTAL	\$1,500

F-9 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education rescind its motion of March 5, 2019 as follows:

“F-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list of Category 1 (Internet and Phone) and Category 2 (WiFi and Switch Upgrades) bid through E-Rate.”

F-10 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approves the following resolution:

**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE (CONTRACTING UNIT)
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on April 16, 2019 the governing body of the Montague Board of Education, County of Sussex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Montague Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the **CHIEF EXECUTIVE OFFICER** is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

F-11 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approves the attached Cooperative Pricing Agreement with the Hunterdon County Educational Services Commission.

F-12 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approves the purchase of the following items from Keyboard Consultants, Inc. through a bid (**HCESC-COT-1906**) awarded by the Hunterdon County Educational Services Commission:

Qty.	Description	Unit Price	Total
4	Promethean AP6-8A-4K (4)	\$6,152.00	\$24,608.00
4	Install and setup	\$ 575.00	\$ 2,300.00
4	1 APL5YROSS 5 year on site support (4)	\$ 296.00	\$ 1,184.00
TOTAL			\$28,092.00

Fund Source: Title I Carry Over

F-13 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approves the purchase of the following items from Dell, Inc. under **STATE Contract #89967 and Contract Code WN23AGW:**

Qty.	Description	Unit Price	Total
85	210-AOCC Dell Chromebook 5190	\$ 222.89	\$18,945.65
85	Google Chrome OS Management Console	\$ 25.27	\$ 2,147.95
TOTAL			\$21,093.60

Fund Source: Title I

F-14 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education request the Sussex County Department of Education to approve the appropriation of \$133,765 from unbudgeted Extraordinary Aid receipts (revenue account 10-3131) and \$167,391.07 unbudgeted Impact Aid receipts (revenue account 10-4100) to increase our 2018/2019 fiscal year budget. The purpose of the allocation is to cover operational expenses in the 2018/2019 fiscal year budget.

Moved by: Mrs. Andriac

Seconded by: Mr. Teufert

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES	X		X	X	Yes with the		X	5

					exception of F-6			
NO								0
ABSTAIN					Abstained from voting on motion F- 6			1
ABSENT		X				X		2

Mr. Plotsky requested the Board block vote the motions P-1 through P-8.

Mr. Teufert moved, seconded by Mrs. Andriac to block vote motions P-1 through P-8.

Mr. Teufert moved, seconded by Mrs. Andriac amended their motions to block vote motions P-1 through P-9.

P-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve posting for a School Nurse position for Extended School Year program for the 2019/2020 school year.

P-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve posting for Special Education Teacher position for Extended School Year program for the 2019/2020 school year.

P-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve posting for Paraprofessional position for Extended School Year program for the 2019/2020 school year.

P-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve posting for Bus Driver position for Extended School Year program for the 2019/2020 school year.

P-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve posting for Bus Aide position for Extended School Year program for the 2019/2020 school year.

P-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education accept the resignation of Peter Martin, Paraprofessional, effective April 29, 2019.

P-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the hiring of Aimee Castellana, English Language Arts Teacher, effective 2019/2020 school year at a rate of \$73,501.

P-8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the separation agreement with employee #M0000095.

P-9 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education hereby suspends employee #4750041 without pay effective immediately in accordance with the provisions of N.J.S.A. 18A:6-14.

Moved by: Teufert

Seconded by: Andriac

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES	X		X	X	X		X	5
NO								0
ABSTAIN								0
ABSENT		X				X		2

Unfinished Business

New Business

F-15 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the payment of \$241 to Candy’s Pizza for the purchase of 20 pizzas to be served during student lunches on April 17, 2019.

Moved by: Andriac

Seconded by: Mr. Teufert

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES	X		X	X	X		X	5
NO								0
ABSTAIN								0
ABSENT		X				X		2

Adjournment

Mrs. Andriac moved, seconded by Mr. Teufert that the Board adjourn its meeting at 9:07 P.M.

Respectfully submitted,

George Hagl
Interim Business Administrator / Board Secretary