

**Montague Board of Education  
Special Meeting Minutes  
October 30, 2018**

**Call to Order**

Mr. Plotsky called the meeting to order at 6:05 P.M.

**Roll Call**

	<b>Present</b>	<b>Absent</b>
Glen Plotsky, President	X	
Linda Spinapolice, Vice President	X	
Gayle Andriac	X	
Sally Kurtzman	X	
Emma Masset		X
Diane Cole		X
Charles Teufert	X	

Also Present:

Timothy Capone - Chief School Administrator  
George Hagl – Acting Business Administrator/Board Secretary

**Flag Salute**

Mr. Plotsky lead those present in a salute to the flag.

**Mission Statement**

The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

**Announcement of Meeting**

Mr. Plotsky read the following announcement of this meeting:

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

Mr. Teufert moved, seconded by Mrs. Kurtzman to move the action item on the agenda before Executive Session.

Voice vote: All were in favor

**Action Item**

**F-1 BE IT RESOLVED,**

**WHEREAS**, the Montague Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board:

**BE IT RESOLVED** that the signatures of the Board President, Board Secretary, and the Treasurer of School Monies shall be required on checks issued in payment of bills; and

**BE IT FURTHER RESOLVED** that the signature of the Board President and the Treasurer of School Monies and the original signature of the Board Secretary or Chief School Administrator shall be required on Bill Lists; and

**BE IT FURTHER RESOLVED** that the signature of the Treasurer of School Monies shall be required on all checks issued on the Payroll Agency Account.

**BANK DEPOSITORIES**

<b>ACCOUNT</b>	<b>SIGNATORIES</b>	<b>BANK</b>
<b>General Fund</b>	<b>Glen Plotsky, Board President George Hagl, Acting Board Secretary Michelle LaStarza, Treasurer of School Monies</b>	<b>Sussex Bank</b>
<b>Capital Reserve Acct.</b>	<b>Glen Plotsky, Board President George Hagl, Acting Board Secretary Michelle LaStarza, Treasurer of School Monies</b>	<b>Sussex Bank</b>
<b>Trust &amp; Payroll Agency</b>	<b>Michelle LaStarza, Treasurer of School Monies George Hagl, Acting Board Secretary Erkan Gumustekin, Ass't Business Administrator</b>	<b>Sussex Bank</b>
<b>Payroll Account</b>	<b>Michelle LaStarza, Treasurer of School Monies George Hagl, Acting Board Secretary Erkan Gumustekin, Ass't Business Administrator</b>	<b>Sussex Bank</b>
<b>Unemployment</b>	<b>George Hagl, Acting Board Secretary Erkan Gumustekin, Ass't Business Administrator</b>	<b>Sussex Bank</b>
<b>Summer Savings</b>	<b>Michelle LaStarza, Treasurer of School Monies George Hagl, Acting Board Secretary Erkan Gumustekin, Ass't Business Administrator</b>	<b>Sussex Bank</b>



Motion to reopen Regular Meeting at 7:37 pm

Moved by: Mrs. Andriac                      Seconded by: Mrs. Spinapolice

Voice vote: All were in Favor

### **CSA Report**

**Mr. Capone reported on the following items:**

- **An additional bus stop to be added which will be presented on the addendum**
- **Annual HIB Report**
- **A Power Point presentation on the 2018 PARCC results was conducted**
- **HIB Self-Assessment**

### **SBA Report**

**No Report**

### **Correspondence**

None

### **Public Session**

**Motion to open public comment at 7:53 pm**

Moved by: Mrs. Kurtzman                      Seconded by: Mrs. Andriac

Voice vote: All were in Favor

Mr. Plotsky reported on his attendance at the annual New Jersey School Boards Convention held in Atlantic City. He discussed attending a workshop where the need of an executive session statement was discussed. Mr. Plotsky stated he would be drafting a statement.

Mr. Glederman thanked Mr. Capone for instituting a parental portal on Realtime.

Mrs. MiKulski requested the Board extend Mr. Capone's contract.

**Motion to close public comment at 7:55 pm**

Moved by: Mrs. Andriac                      Seconded by: Mrs. Kurtzman

Voice vote: All in were Favor

P-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Chandler Howard as a Full-Time Special Education Teacher (Step 1 of the MEA Teacher Salary Guide) effective on or about November 1, 2018- June 30, 2019.

Motion: Kurtzman

Second: Andriac

<b><u>Roll Call</u></b>	<b><u>GP</u></b>	<b><u>GA</u></b>	<b><u>SK</u></b>	<b><u>LS</u></b>	<b><u>EM</u></b>	<b><u>DC</u></b>	<b><u>CT</u></b>	<b><u>Total</u></b>
<b><u>YES</u></b>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>				<u>4</u>
<b><u>NO</u></b>								<u>0</u>
<b><u>ABSTAIN</u></b>								<u>0</u>
<b><u>ABSENT</u></b>					<u>X</u>	<u>X</u>	<u>X</u>	<u>3</u>

Mr. Plotsky requested the Board block vote the following motions:

A-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve a bus stop at 154 River Road for bus route TC-1.

A-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education accept the 2018 PARCC results.

A-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education accept the 2017-2018 HIB Self-Assessment.

Moved: Andriac

Seconded: Spinapolice

<b><u>Roll Call</u></b>	<b><u>GP</u></b>	<b><u>GA</u></b>	<b><u>SK</u></b>	<b><u>LS</u></b>	<b><u>EM</u></b>	<b><u>DC</u></b>	<b><u>CT</u></b>	<b><u>Total</u></b>
<b><u>YES</u></b>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>				<u>4</u>
<b><u>NO</u></b>								<u>0</u>
<b><u>ABSTAIN</u></b>								<u>0</u>
<b><u>ABSENT</u></b>					<u>X</u>	<u>X</u>	<u>X</u>	<u>3</u>

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Bill's List dated October 17, 2018 through October 30, 2018.

Moved: Andriac

Seconded: Kurtzman

<b><u>Roll Call</u></b>	<b><u>GP</u></b>	<b><u>GA</u></b>	<b><u>SK</u></b>	<b><u>LS</u></b>	<b><u>EM</u></b>	<b><u>DC</u></b>	<b><u>CT</u></b>	<b><u>Total</u></b>
<b><u>YES</u></b>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>				<u>4</u>
<b><u>NO</u></b>								<u>0</u>
<b><u>ABSTAIN</u></b>								<u>0</u>
<b><u>ABSENT</u></b>					<u>X</u>	<u>X</u>	<u>X</u>	<u>3</u>

**Unfinished Business**

Mr. Capone discussed an eighth grade visitation trip to High Point High School. Transportation in the past years was proved by High Point. This year High Point will not be providing transportation. Following a discussion, the Board introduced the following motion:

A-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education authorize the transportation of our eighth grade students to High Point Regional High School utilizing the Montague School District bus.

Moved: Andriac

Seconded: Kurtzman

<b><u>Roll Call</u></b>	<b><u>GP</u></b>	<b><u>GA</u></b>	<b><u>SK</u></b>	<b><u>LS</u></b>	<b><u>EM</u></b>	<b><u>DC</u></b>	<b><u>CT</u></b>	<b><u>Total</u></b>
<b><u>YES</u></b>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>				<u>4</u>
<b><u>NO</u></b>								<u>0</u>
<b><u>ABSTAIN</u></b>								<u>0</u>
<b><u>ABSENT</u></b>					<u>X</u>	<u>X</u>	<u>X</u>	<u>3</u>

**New Business**

No New Business

**Adjournment**

Moved by Mrs. Andriac                                      Seconded by: Mrs. Spinapolice  
That the Board adjourns its meeting at 8:05 PM

Respectfully submitted,

George Hagl  
Acting Business Administrator / Board Secretary