

**Montague Board of Education Meeting
Regular Meeting Minutes
November 20, 2018**

Call to Order

Mr. Plotsky called the meeting to order at 6:00 PM

Roll Call

	Present	Absent
Glen Plotsky, President	X	
Linda Spinapolice, Vice President	X	
Gayle Andriac	X	
Sally Kurtzman		X
Emma Masset		X
Diane Cole	X	
Charles Teufert	6:01 PM	

Also Present:

Timothy Capone - Chief School Administrator
George Hagl – Acting Business Administrator/Board Secretary

Mr. Teufert entered the meeting at 6:01 PM.

Flag Salute

Mr. Plotsky lead those present in a salute to the flag.

The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

Executive Session

BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 6:01 pm

Moved by: Mrs. Andriac

Seconded by: Mr. Teufert

Voice vote: All were in Favor

Motion to close Executive Session at 7:29 pm

Moved by: Mr. Teufert Seconded by: Mrs. Andriac Voice vote: All were in Favor

Motion to reopen Regular Meeting at 7:29 pm

Moved by: Mr. Teufert Seconded by: Mrs. Andriac Voice vote: All were in Favor

CSA Report

Mr. Capone discussed the cross-country track meets.

Mr. Plotsky re-entered the meeting at 7:30 pm.

Mr. Capone also discussed the following items:

- The student Halloween Parade
- The eighth grade Circle Line cruise
- The school cancellation on 11-13-18 due to the well pump and circuit failure
- The upcoming Impact Aid conferences
- The upcoming NJASA Techspo Conference
- Recent PTA events
- Student sporting events by grade levels

SBA Report

Mr. Hagl discussed the following items:

- The CDK requisitioning software proposal
- The Educational Data purchasing proposal

Correspondence

Mr. Plotsky commented on a letter he received from the State of New Jersey regarding information related to Montague students attending High Point. Presently, Montague students comprise 8.58% of the High Point student population. Since, the student population is less than ten (10) percent, Montague is not entitled to representation on the High Point Board of Education.

Public Session

Motion to open public comment at 8:02 pm

Moved by: Mr. Teufert Seconded by: Mrs. Andriac Voice vote: All were in Favor

Mr. Arthur Henn commented there are good thing going on in Montague. He questioned why the Herald News does not have a reporter at these meetings to report the good news. He also suggested fourth grade sporting practices and pursuing cooperative purchasing for propane.

Mrs. Caramucci commented on the following items:

- PTA training events
- Requested the Board Members join the PTA
- Outside Sporting Programs

Mrs. Spinapolice commented the PTA has a great Facebook page

Motion to close public comment at 8:09 pm

Moved by: Mr. Teufert

Seconded by: Mrs. Andriac

Voice vote: All were in Favor

Action Items

Mr. Plotsky requested the Board block vote the following motions:

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Comprehensive Maintenance Plan (CMP) in accordance with N.J.A.C. 6A:26A for the school years encompassing 2017-2018, 2018-2019 and 2019-2020.

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Annual Maintenance Budget Amount Worksheet (Form M-1) per N.J.A.C. 6A:26A for the 2018-2019 budget year

F-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following resolution:

**RESOLUTION FOR MEMBER PARTICIPATION
IN THE
EDUCATIONAL COOPERATIVE PRICING SYSTEM**

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Purchasing Agreements; and

WHEREAS the Educational Services Commission of Morris County, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, material and supplies; and

WHEREAS, the MONTAGUE TWP. SCHOOL DISTRICT within the County of SUSSEX, New Jersey, desires to participate in the Educational Cooperative Pricing System.

NOW THEREFORE BE IT RESOLVED by the Montague Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A-18A et seq. and pursuant to provisions of N.J.S.A. 40A:11-11 (5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price, and

The Lead Agency entering into contracts on behalf of the Montague Twp. School District shall be responsible for complying with the 54 provisions of the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey

PRICING AND DURATION

The licensing and maintenance fee for the New Jersey Cooperative Bid through June 30, 2019 shall be \$1,250. This fee shall include bulk supply purchases for the 2019-2020 school year and Right-To-Know Services.

The Time & Material / Maintenance Bid Enrollment for Skilled Trades, Compliance Services & Ancillary Bid for the period of November 1, 2018 to March 31, 2019 shall be \$750.

F-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase of an Electronic Requisitioning System from CDK Systems, Inc. The cost of the requisitioning system shall be as follows:

Number of Users	Initial Year Costs	Current Annual License Fee
6 to 10	\$6,995	\$2,020

Moved by: Mr. Teufert

Second by: Mrs. Andriac

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								0
ABSTAIN								0
ABSENT			X		X			2

F-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the November 1, 2018 thru November 20, 2018 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	#A:N1107-A:24520	\$608,770.06
Lunch Program	1687-1688	\$ 10,034.25

Moved by: Mr. Andriac

Seconded by: Teufert

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	<u>X</u>	<u>X</u>					<u>X</u>	<u>3</u>
NO								0
ABSTAIN				<u>X</u>		<u>X</u>		<u>2</u>
ABSENT			<u>X</u>		<u>X</u>			<u>2</u>

Mr. Teufert commented on only receiving the Bill's List prior to the meeting.

Mr. Plotsky requested to block vote the following motions.

Mr. Teufert moved, seconded by Mrs. Spinapolic to block vote the following motions:

P-1 Approve Tim Capone and Mark Romano to attend the NJASA Techspo Conference in Atlantic City, NJ on January 31-February 1 2019, including costs for transportation, meals, and lodging.

P-2 Accept Dana Vreeland's resignation as School Nurse effective on or about January 2, 2019.

P-3 Accept Reyna Carreno Sanchez's resignation as Paraprofessional effective December 3, 2018.

P-4 Approve the Truancy/Residency Officer stipend of \$2000 per year.

P-5 Approve the hiring of Karen Gonzalez as a Substitute School Nurse effective on November 21, 2018.

Mrs. Cole requested the Board vote on motion P-4 separate.

Mr. Teufert and Mrs. Spinapolic amended their block vote motion to approve resolutions P-1, P-2, P-3, and P-5.

P-1 Approve Tim Capone and Mark Romano to attend the NJASA Techspo Conference in Atlantic City, NJ on January 31-February 1 2019, including costs for transportation, meals, and lodging.

P-2 Accept Dana Vreeland's resignation as School Nurse effective on or about January 2, 2019.

P-3 Accept Reyna Carreno Sanchez's resignation as Paraprofessional effective December 3, 2018.

P-5 Approve the hiring of Karen Gonzalez as a Substitute School Nurse effective on November 21, 2018.

Moved by: Mr. Teufert

Seconded by: Mrs. Spinapolice

<u>Roll Call</u>	<u>GP</u>	<u>GA</u>	<u>SK</u>	<u>LS</u>	<u>EM</u>	<u>DC</u>	<u>CT</u>	<u>Total</u>
<u>YES</u>	<u>X</u>	<u>X</u>		<u>X</u>		<u>X</u>	<u>X</u>	<u>5</u>
<u>NO</u>								<u>0</u>
<u>ABSTAIN</u>								<u>0</u>
<u>ABSENT</u>			<u>X</u>		<u>X</u>			<u>2</u>

P-4 Approve the Truancy/Residency Officer stipend of \$2,000 per year.

Moved by: Mr. Teufert

Seconded by: Mrs. Andriac

Mrs. Cole questioned whether any consideration has been given to pursue the services of E-Verify in lieu of this stipend position.

Mr. Plotsky responded that E-Verify would not provide a Truancy Officer.

A discussion followed.

<u>Roll Call</u>	<u>GP</u>	<u>GA</u>	<u>SK</u>	<u>LS</u>	<u>EM</u>	<u>DC</u>	<u>CT</u>	<u>Total</u>
<u>YES</u>	<u>X</u>	<u>X</u>		<u>X</u>		<u>X</u>	<u>X</u>	<u>5</u>
<u>NO</u>								<u>0</u>
<u>ABSTAIN</u>								<u>0</u>
<u>ABSENT</u>			<u>X</u>		<u>X</u>			<u>2</u>

Moved by: Mrs. Andriac

Seconded by: Mr. Teufert

A-1 Motion to approve the Settlement Agreement, as reviewed and discussed in Executive Session, regarding the matter captioned High Point Regional School District Board of Education v. Montague Township School District, the Windsor Learning Center & School, and the Willowglen Academy, OAL Docket No. EDU 04412-2018N, and subject to the terms set forth therein.

At Mrs. Spinapolice's request, Mr. Capone provided an explanation of this settlement agreement.

<u>Roll Call</u>	<u>GP</u>	<u>GA</u>	<u>SK</u>	<u>LS</u>	<u>EM</u>	<u>DC</u>	<u>CT</u>	<u>Total</u>
<u>YES</u>	<u>X</u>	<u>X</u>		<u>X</u>			<u>X</u>	<u>4</u>
<u>NO</u>								<u>0</u>
<u>ABSTAIN</u>						<u>X</u>		<u>1</u>
<u>ABSENT</u>			<u>X</u>		<u>X</u>			<u>2</u>

Unfinished Business

Mr. Capone discussed winter and summer Impact Aid meetings. The winter meeting will be held on January 4 & 5, 2019 in San Diego, CA. Mr. Capone discussed the inequalities of the distribution of funds.

Following a discussion:

P-6 Mrs. Cole moved, seconded by Mrs. Andriac that the Board authorize Mr. Capone and Mr. Plotsky to attend an Impact Aid conference held in San Diego, CA on January 4 and 5, 2019.

<u>Roll Call</u>	<u>GP</u>	<u>GA</u>	<u>SK</u>	<u>LS</u>	<u>EM</u>	<u>DC</u>	<u>CT</u>	<u>Total</u>
<u>YES</u>		<u>X</u>		<u>X</u>		<u>X</u>	<u>X</u>	<u>4</u>
<u>NO</u>								<u>0</u>
<u>ABSTAIN</u>	<u>X</u>							<u>1</u>
<u>ABSENT</u>			<u>X</u>		<u>X</u>			<u>2</u>

New Business

Mrs. Cole stated she attended a workshop on Board Doc's during the New Jersey School Boards annual conference. She suggested obtaining this electronic Board packet software for our district.

Adjournment

Mr. Teufert moved, seconded by Mrs. Andriac that the Board adjourn its meeting at 8:38 pm.

Voice vote: All were in Favor

Respectfully submitted,

George Hagl
Acting Business Administrator / Board Secretary