

**Montague Township Board of Education Meeting  
Workshop Action Meeting Agenda  
January 11, 2023 - 6:30 p.m.**

1. **CALL TO ORDER** at \_\_\_\_\_

2. **ROLL CALL**

	Present	Absent
Barbara Holstein, President		
Paul Brislin, Vice President		
Andree Campbell		
Danielle Christmann		
Tasha DeGeorge		
Michael Zernhelt		

Others Present:	<u>Present</u>	<u>Absent</u>
James Andriac - Acting CSA	_____	_____
Carl Morelli, SBA/BS	_____	_____
Joseph Garcia, Esq. – Board Atty.	_____	_____

3. **FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**

4. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. **ANNOUNCEMENT OF EXECUTIVE SESSION**

**BE IT RESOLVED**, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

Motion to close Executive Session at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

Motion to reopen Regular Meeting at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

7. **CSA REPORT**

8. **SBA REPORT**

9. **BOARD PRESIDENT'S REPORT**

**10. CORRESPONDENCE**

**11. APPROVAL OF MINUTES**

**BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of December 14, 2022.

**Moved:**

**Seconded:**

**Discussion:**

<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**12. PUBLIC SESSION – AGENDA ITEMS**

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

Motion to close Public Comment at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

**13. FINANCE AND INSURANCE**

**F-1 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Board Secretary’s Report and the Treasurer of the School’s Monies Report for the month of July 2022. They are both in agreement.

**Moved:**

**Seconded:**

**Discussion:**

<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**F-2 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Board Secretary's Report and the Treasurer of the School's Monies Report for the month of August 2022. They are both in agreement.

<b>Moved:</b>		<b>Seconded:</b>			<b>Discussion:</b>		
<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**F-3 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Board Secretary's Report and the Treasurer of the School's Monies Report for the month of September 2022. They are both in agreement.

<b>Moved:</b>		<b>Seconded:</b>			<b>Discussion:</b>		
<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**F-4 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the December 15, 2022 through January 11, 2023 - Bill List listed below:

Fund 10	\$ 76,908.40
Fund 11	\$684,647.33
Fund 20	\$ 58,909.30
Fund 60	\$ 3,957.91
Fund 61	\$ 5,167.75
Grand Total	\$829,590.69

<b>Moved:</b>		<b>Seconded:</b>			<b>Discussion:</b>		
<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

## 14. PERSONNEL

**P-1 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, accept the resignation of Employee #10870671 as part-time evening custodian effective January 20, 2023.

<b>Moved:</b>		<b>Seconded:</b>			<b>Discussion:</b>		
<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**P-2 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, approve **KAITLYN YAKKEY**, as part-time evening custodian, (Step C), pending background check, for the 2022-23 school year with a start date of January 23, 2023.

<b>Moved:</b>		<b>Seconded:</b>			<b>Discussion:</b>		
<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**P-3 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, approve **CHRISTOPHER GRENNILLE**, as substitute custodian, (Step F), pending background check, for the 2022-23 school year.

<b>Moved:</b>		<b>Seconded:</b>			<b>Discussion:</b>		
<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**P-4 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, approve **MICHAEL BUSSOW**, as substitute custodian, (Step F), pending background check, if needed, for the 2022-23 school year.

<b>Moved:</b>		<b>Seconded:</b>			<b>Discussion:</b>		
<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**P-5 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, approve **CAROL GEISEL**, as Preschool Teacher, (Step A), pending background check, for the 2022-23 school year with a start date of February 6, 2023.

<b>Moved:</b>		<b>Seconded:</b>			<b>Discussion:</b>		
<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**P-6 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, approve **KELSEY HASHAGEN**, as Special Education Teacher, (Step C), pending background check, for the 2022-23 school year with a start date of February 13, 2023.

<b>Moved:</b>		<b>Seconded:</b>			<b>Discussion:</b>		
<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**P-7 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, approve **ANGELA BELLIS**, as full time CST Secretary, (Step O), pending background check, for the 2022-23 school year with a start date of January 30, 2023.

<b>Moved:</b>	<b>Seconded:</b>		<b>Discussion:</b>				
<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**P-8 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, approve **KATLYN VALLIS**, as Preschool Master Teacher, without any increase to salary, for the 2022-2023 school year.

<b>Moved:</b>	<b>Seconded:</b>		<b>Discussion:</b>				
<b>Roll Call</b>	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
<b>YES</b>							
<b>NO</b>							
<b>ABSTAIN</b>							
<b>ABSENT</b>							

**15. BUILDINGS AND GROUNDS**

**16. TRANSPORTATION**

**17. POLICY**

**18. CURRICULUM**

**19. GRANTS**

**20. ADMINISTRATION**

**21. LIAISON REPORTS**

- High Point - Tasha DeGeorge
- Montague PTA - Danielle Christmann
- Sussex County Charter/Tech School - Andree Campbell
- School Board Association

**22. PUBLIC SESSION**

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Motion to close Public Comment at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

**23. UNFINISHED BUSINESS**

**24. NEW BUSINESS**

**25. EXECUTIVE SESSION, IF NECESSARY:**

**BE IT RESOLVED**, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

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Motion to close Executive Session at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

Motion to reopen Regular Meeting at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

**26. ADJOURNMENT**

Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_ Time of Adjournment: \_\_\_\_