

**Montague Board of Education Meeting
 Organization Meeting Agenda
 January 8, 2021
 5:00 pm**

I. The Secretary shall call the meeting to order.

II. Flag Salute

III. Mission Statement

The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

IV. The Secretary shall announce the notice of the meeting

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

V. The Secretary shall announce the official results of the annual school election:

Montague Township Board of Education Members
Vote for Two (2)
Three Year Terms

Candidates	Total Votes	Percentage Votes
Barbara J. Holstein	1,153	34.01
Lauren Zitone	604	17.82
Denise A. Bogle	1,216	35.87
Charles E. Teufert	395	11.65
Write- In	22	.65

VI. The Secretary shall administer the oath of office to the newly elected Board members:

- Denise Bogle
- Barbara Holstein

VII. The Secretary shall conduct a Roll Call

	Present	Absent
Denise Bogle		
Dale Bouma		
Paul Brislin		
Jennifer Caramucci		
Danielle Christmann		
Barbara Holstein		
Glen Plotsky		

Others Present:

Timothy Capone - Chief School Administrator
Aldijana Reckovic - Board Secretary

VIII. The Secretary will entertain nominations for President. Nominations follow.

IX. The Secretary shall conduct a roll call vote for the position of President.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

X. The elected Board President assumes the chair.

XI. The Board President will entertain nominations for First Vice-President. Nominations follow.

XII. The Secretary shall conduct a roll call vote for the position of First Vice-President.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-1 BE IT RESOLVED, that the Montague Township Board of Education appoints Aldijana Reckovic, Board Secretary whose term of office shall coincide with the life of the Board.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-2 BE IT RESOLVED, that the Montague Township Board of Education appoints Erkan Gumustekin, School Business Administrator whose term of office shall coincide with the life of the Board.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-3 BE IT RESOLVED, that the Montague Township Board of Education appoints School Business Administrator, Erkan Gumustekin, to be designated as the Investment Officer of Records whose term of office shall coincide with the life of the Board

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								

ABSENT								
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A-4 BE IT RESOLVED, that the Montague Township Board of Education appoints [redacted] as alternate Board Secretary, in the absence of the Board Secretary, for emergency purposes, whose terms of office shall coincide with the life of the Board.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-5 BE IT RESOLVED, that the Montague Township Board of Education appoints Erkan Gumustekin to be designated as the district’s Right to Know Officer, whose term of office shall coincide with the life of the Board.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-6 BE IT RESOLVED, that the Montague Township Board of Education appoints Erkan Gumustekin to be designated as the district’s Purchasing Agent, whose term of office shall coincide with the life of the Board.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-7 BE IT RESOLVED, that the Montague Township Board of Education appoints Erkan Gumustekin to be designated as the district’s Integrated Pest Management Coordinator, whose term of office shall coincide with the life of the Board.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-8 BE IT RESOLVED, that the Montague Township Board of Education appoints Aldijana Reckovic to be designated as the district’s Custodian of Records (as required under the Open Public Records Act), whose term of office shall coincide with the life of the Board.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-9 BE IT RESOLVED, that the Montague Township Board of Education appoints Rene E. Metzgar as the Treasurer of School Monies, whose term of office shall coincide with the life of the Board.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-10 BE IT RESOLVED, that the Montague Township Board of Education appoints Timothy C. Capone as the district’s ADA officer.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-11 BE IT RESOLVED, that the Montague Township Board of Education appoints Timothy C. Capone as the district’s Affirmative Action Officer.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-12 BE IT RESOLVED, that the Montague Township Board of Education appoints Danielle LaStarza as the district’s Homeless Liaison.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-13 BE IT RESOLVED, that the Montague Township Board of Education appoints Danielle LaStarza as the district’s 504 officer.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-14 BE IT RESOLVED, that the Montague Township Board of Education appoints Danielle LaStarza as the district’s Truancy Officer.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								

NO								
ABSTAIN								
ABSENT								

A-15 BE IT RESOLVED, that the Montague Township Board of Education appoints Danielle LaStarza as the district’s Residency Officer.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-16 BE IT RESOLVED, that the Montague Township Board of Education appoints [redacted] Delegate and [redacted] Alternate to the New Jersey School Boards Association whose terms shall coincide with the life of the Board.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-17 WHEREAS, the Montague Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board:

BE IT RESOLVED that the signatures of the Board President, School Business Administrator, and the Treasurer of School Monies shall be required on checks issued in payment of bills; and

BE IT FURTHER RESOLVED that the signature of the Board President and the Treasurer of School Monies and the original signature of the School Business Administrator, Chief School Administrator shall be required on Bill Lists; and

BE IT FURTHER RESOLVED that the signature of the Treasurer of School Monies shall be required on all checks issued on the Payroll Agency Account.

Account	Signor 1	Signor 2	Signor 3	Bank
Summer Savings	Erkan Gumustekin	Melinda Bellis	Rene Metzgar	Provident Bank
Trust & Agency	Erkan Gumustekin	Melinda Bellis	Rene Metzgar	Provident Bank
Payroll	Erkan Gumustekin	Melinda Bellis	Rene Metzgar	Provident Bank
General Fund	Erkan Gumustekin	BOARD PRESIDENT	Rene Metzgar	Provident Bank
Student Council	Erkan Gumustekin	Melinda Bellis	Rene Metzgar	Provident Bank
Unemployment	Erkan Gumustekin	Melinda Bellis	-	Provident Bank
Lunch Program	Erkan Gumustekin	Melinda Bellis	Rene Metzgar	Provident Bank
Capital Reserve	Erkan Gumustekin	BOARD PRESIDENT	Rene Metzgar	Provident Bank
Flexible Spending	Erkan Gumustekin	Rene Metzgar	-	Provident Bank
Dureler Fund	Erkan Gumustekin	Rene Metzgar	-	Provident Bank

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-18 BE IT RESOLVED, that the Montague Township Board of Education appoints President [redacted] (or in their absence, Vice-President) together with Timothy C. Capone, Superintendent and Erkan Gumustekin, School Business Administrator, to be authorized to sign the payroll summary sheets prepared semi-monthly.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-19 BE IT RESOLVED, that the Montague Township Board of Education names the [redacted] be designated as the official newspaper and, [redacted] will be designated as the official alternate newspaper.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-20 That the Board of Education approves the following dates for public meetings:

Designation of Meetings (18A:10-6)

WHEREAS the Open Public Meetings Act requires the Board of Education to provide notice of regularly scheduled meetings within seven days following the Annual Organization Meeting of the Board and, WHEREAS the Board of Education of the Township of Montague establish the following notice of regularly scheduled meetings be adopted and held in the Montague Township School cafeteria.

Notice of Public Meetings for Montague Board of Education
475 Route 206
Montague, NJ 07827
6:30 pm

- January 25,2021**
- February 22,2021**
- March 15, 2021 Adoption & Filing of Budget (Tentative)**
- April 26, 2021Public Budget Hearing (Tentative)**
- May 24, 2021**
- June 28, 2021**
- July 28, 2021**
- August 23, 2021**
- September 27, 2021**
- October 25, 2021**
- November 22, 2021**
- December 20, 2021**
- January 3, 2022 – Organization Meeting**

BE IT FURTHER RESOLVED, the aforesaid notice of regularly scheduled meetings be posted in the Montague Township School on the community bulletin board located outside the front office at 475 US Route 206, Montague, NJ 07827 and,

BE IT FURTHER RESOLVED, the aforesaid notice of regularly scheduled meetings be filed at with the Montague Township Clerk and,

BE IT FURTHER RESOLVED, Special Public Meetings where official action is taken will be scheduled as needed in compliance with New Jersey Sunshine Law. Closed Executive Sessions with the public excluded for the purpose of discussing personnel, legal matters, negotiations, or any other exception as defined in N.J.S.A 10:4-12 will be authorized as needed by resolution during public meetings or by special notice

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-21 That all existing bylaws, policies and regulations, curriculums, textbooks, contracts and agreements as established by act and practice of previous Boards of Education are to remain in force and effect until such time as the present Board necessitates change by way of resolution.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-23 That the Board approve participation with the Sussex County Educational Services Commission for the 2021/2022 school year.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

XIII. Correspondence

XIV. Approval of Minutes

BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the minutes of December 28, 2020.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Caramucci	Christmann	Holstein	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

X.V. Public Session

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Motion to open public comment at ____ pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to close public comment at ____ pm
Motion _____ 2nd _____ All in Favor/Opposed

XVI. Adjournment Motion _____ 2nd _____ All in Favor/Opposed
Time of Adjournment: _____