

**Montague Township Board of Education Meeting  
Regular Meeting Agenda  
August 23, 2021  
6:30 pm**

**1. Call to Order**

**2. Roll Call**

	Present	Absent
Denise Bogle, Vice President		
Dale Bouma		
Paul Brislin		
Danielle Christmann		
Krista Mikulski		
Glen Plotsky		
Barbara Holstein, President		
Others Present:		
John Nittolo, Acting CSA		
Carolyn Joseph, SBA/BS		

**3. Flag Salute**

**4. Mission Statement:** The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

**5. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.**

**6. Announcement of Executive Session**

**BE IT RESOLVED** that the Montague Township Board of Education recess and proceed to Executive Session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion open Executive Session by \_\_\_\_\_ Seconded by \_\_\_\_\_ Time \_\_\_\_\_  
All in Favor/Opposed \_\_\_\_\_

Motion close Executive Session by \_\_\_\_\_ Seconded by \_\_\_\_\_ Time \_\_\_\_\_  
All in Favor/Opposed \_\_\_\_\_

Motion reopen Regular Meeting by \_\_\_\_\_ Seconded by \_\_\_\_\_ Time \_\_\_\_\_  
All in Favor/Opposed \_\_\_\_\_

**7. CSA Report**

**8. SBA Report**

**9. Committee Reports**

**10. Correspondence**

**11. Public Session – Agenda Items**

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The Board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open public comment by \_\_\_\_\_ Seconded by \_\_\_\_\_ Time \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_

Motion to close public comment by \_\_\_\_\_ Seconded by \_\_\_\_\_ Time \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_

**12. Administrative Items**

**Finance:**

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the purchased services agreement for janitorial services, September 1, 2021 through October 31, 2021 by Jan Pro. (see attachment)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve August 10, 2021 thru August 23, 2021- Bill List attached and listed below:

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Fund 10	\$2,097.36
Fund 11	\$140,842.73
Fund 12	\$2,475.00
Fund 20	\$10,926.54
Grand Total	\$156,341.63

F-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Board Secretary's Report (A-148) and the Treasurer's of School Monies Report (A-149) for the month of June, 2021 and that they are in agreement.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES								
NO								
ABSTAIN								
ABSENT								

**PERSONNEL**

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve the following employees, pending background check if needed, for the 2021-2022 School Year.

Teacher - Staff Member ID#64474109 to MA Step C - \$67,000

Teacher - Staff Member Emily Weiss MA Step A - \$63,000

Paraprofessional - Jessica Blake Step B \$26,000

Before and After Care Aide PT - Melissa Stoll - \$25 per hour

Teacher - Staff Member ID#27529312 to MA30 Step A \$65,000

Interventionist P/T Michele Tagliabue - MA30 Step D up to 25 hours per week

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve the following job description:

IT Specialist/Project Manager

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call	Bogle	Bouma	Brislin	Christmann	Mikulski	Plotsky	Holstein	Total
YES								
NO								
ABSTAIN								
ABSENT								

**13. Committee of the Whole statement:**

The board took action 6-0-1 to move to a Committee of the Whole Board structure. This decision allows for greater participation in Board discussions and transparency to the public. The Board received via attachments to their electronic agenda packets an initial guideline for the Board of the Whole from MSU based on Robert's Rules of Order.

The purpose of such a committee is to allow all of the BOE members an opportunity to engage in informal discussions on ideas and proposals which may eventually result in a recommendation to the board.

With this newly adopted governance procedure, I have invited our NJSBA Representative, Kathy Helewa. to the Sept 13, 2021 BOE meeting.

**We will discuss informally as Board of the Whole all of the areas covered previously in the standing committees:**

- Finance & Insurance**
- Personal**
- Building and Grounds**
- Transportation**
- Policy**
- Public Relations**
- Curriculum and Child Study Team**

**We will follow a very informal approach until we meet with Kathy Helewa to incorporate her guidance.**

**The floor will be opened to the committee of the whole by the presiding officer, who will move through the areas for Board Members and the CSA to then engage in informal discussions.**

**14. Public Session**

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Motion to open public comment at \_\_\_\_pm Seconded by \_\_\_\_\_  
All in Favor/Opposed \_\_\_\_\_

Motion to close public comment at \_\_\_\_pm Seconded by \_\_\_\_\_  
All in Favor/Opposed \_\_\_\_\_

**15. Unfinished Business**

**16. New Business**

**17. Executive Session if necessary:**

**BE IT RESOLVED that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.**

Motion open Executive Session by \_\_\_\_\_ Seconded by \_\_\_\_\_ Time \_\_\_\_\_  
All in Favor/Opposed \_\_\_\_\_

Motion close Executive Session by \_\_\_\_\_ Seconded by \_\_\_\_\_ Time \_\_\_\_\_  
All in Favor/Opposed \_\_\_\_\_

Motion reopen Regular Meeting by \_\_\_\_\_ Seconded by \_\_\_\_\_ Time \_\_\_\_\_  
All in Favor/Opposed \_\_\_\_\_

**18. Adjournment Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Time \_\_\_\_\_  
All in Favor/Opposed**