

**Montague Board of Education Meeting  
Regular Meeting Agenda  
October 15, 2019  
6:00 pm**

**I. Call to Order**

**II. Roll Call**

	<b>Present</b>	<b>Absent</b>
Jennifer Caramucci		
Diane Cole		
Sally Kurtzman		
Glen Plotsky, President		
Linda Spinapolice, Vice President		
Billy Underwood		
Charles Teufert		

Others Present:

Timothy Capone - Chief School Administrator  
George Hagl – Interim Business Administrator/Board Secretary

**III. Flag Salute**

**IV. The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.**

**V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.**

**VI. Announcement of Executive Session**

**VII. BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.**

Motion to open Executive Session at \_\_\_\_pm  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

Motion to close Executive Session at \_\_\_\_pm  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

Motion to reopen Regular Meeting at \_\_\_\_pm  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**VIII. CSA Report**

**IX. SBA Report**

**X. Correspondence**

**XI. Approval of Minutes**

**XII. Public Session**

**Public comment is invited on all matters pertaining to the school district. All participants shall be permitted three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.**

**Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.**

**The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.**

**Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.**

**Motion to open public comment at \_\_\_\_pm**  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**Motion to close public comment at \_\_\_\_pm**  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**XIII. Action Items**

**F-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve October 2, 2019 thru October 15, 2019 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	A:25154-A:25181 A:N1002-N1003-N1015-N1016	\$ 586,847.58

**Moved by:**

**Seconded by:**

Roll Call	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Underwood	Total
<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**F-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the terminate contract with ADP payroll company as of December 31,2019.

**Moved by:**

**Seconded by:**

Roll Call	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Underwood	Total
<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**F-3 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the contract with R&L Data Centers payroll company as of January 1,2020.

**Services Fees**

In general, monthly charges for services are based upon the number of checks/direct deposit vouchers prepared each pay and the number of payrolls per month. This estimate of costs is based upon 50 employee checks prepared each semi-monthly payroll and containing 50 direct deposit credits.

- Per-payroll charge is estimated at \$187
- There are no additional quarterly charges
- Year end preparation charges are \$150 plus \$7 per W2

Moved by:

Seconded by:

Roll Call	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Underwood	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-4 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the Budget Calendar for 2020-2021 school year.

Moved by:

Seconded by:

Roll Call	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Underwood	Total
YES								
NO								
ABSTAIN								
ABSENT								

**A-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the Annual Nursing Services Plan for the 2019/2020 School Year.

Moved by:

Seconded by:

Roll Call	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Underwood	Total
YES								
NO								
ABSTAIN								
ABSENT								

**A-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the New Jersey Single Accountability Continuum (NJQSAC) District Performance Review- School Year 2019/2020.

Moved by:

Seconded by:

Roll Call	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Underwood	Total
YES								
NO								
ABSTAIN								
ABSENT								

**XIV Unfinished Business**

**XV New Business**

**XVI Executive Session if necessary:**

**BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.**

Motion to open Executive Session at \_\_\_\_pm  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

Motion to close Executive Session at \_\_\_\_pm  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

Motion to reopen Regular Meeting at \_\_\_\_pm  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**XVII Adjournment**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Oppose  
Time of Adjournment: \_\_\_\_\_