

**Montague Board of Education Meeting
Regular Meeting Agenda
May 7, 2019
6:00 pm**

I. Call to Order

II. Roll Call

	Present	Absent
Gayle Andriac		
Jennifer Caramucci		
Diane Cole		
Sally Kurtzman		
Glen Plotsky, President		
Linda Spinapolice, Vice President		
Charles Teufert		

Others Present:

Timothy Capone - Chief School Administrator
George Hagl – Interim Business Administrator/Board Secretary

III. Flag Salute

IV. The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

VI. Announcement of Executive Session

VII. BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to close Executive Session at _____ pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to reopen Regular Meeting at _____ pm
Motion _____ 2nd _____ All in Favor/Opposed

VIII. CSA Report

IX. SBA Report

- Fiscal Year 2019-2020 Budget Presentation

X. Correspondence

XI. Approval of Minutes

XII. Public Session

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Motion to open public comment at ____ pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to close public comment at ____ pm
Motion _____ 2nd _____ All in Favor/Opposed

XIII. Action Items

A-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following field trips:

Date	Destination	Cost
May 14, 2019	Kittatinny Regional High School	Transportation Cost \$214.20
May 31, 2019	NJ Symphony Orchestra at Sparta High School	\$248.00

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve moving a bus stop from intersection Wagon Wheel and Shore Roads to 306 Shore Road.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the May 1, 2019 thru May 7, 2019 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	A:24767-A:24870	\$ 240,693.23
Lunch Program	N1703	\$ 10,375.60

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approves the Fiscal Year 2019 Grant Acceptance Certification (GAC) - Reallocation Title I in the amount of \$8,544.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-3 WHEREAS, It has come to the attention of the Montague Board of Education administration that two (2) additional students will be attending the Sussex County Charter School in the 2019-2020 school year, and

WHEREAS, This information became available after the Sussex County Superintendent's Office approved the Montague Board of Education's 2019-2020 fiscal year Preliminary Budget, and

WHEREAS, It is necessary to increase the 2019-2020 fiscal year Preliminary Budget of the Montague Board of Education to ensure adequate funds are available for the two (2) additional students attending Sussex County Charter School,

THEREFORE, BE IT RESOLVED, that the Montague Board of Education increase its final 2019-2020 fiscal year budget in the indicated revenue and appropriation accounts as follows:

- | | | |
|--|----------------|----------|
| ➤ Local Tax Levy | 10-1210 | \$42,994 |
| ➤ Transfer of Funds to Charter Schools | 10-000-100-56X | \$42,994 |

THEREFORE, BE IT RESOLVED, that the Montague Board of Education approve the submission of the **revised final** 2019/2020 fiscal year school budget to the Sussex County Executive Superintendent of Schools for approval as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 9,141,481	\$ 6,552,974
Total Special Revenue Fund	\$ 218,980	\$ 0
Total Debt Service Fund	\$ 0	\$ 0
Totals	\$ 9,360,461	\$ 6,552,974

BE IT ADDITIONALLY RESOLVED, that Montague Board of Education authorize the utilization of Unassigned Fund Balance as of June 30, 2018, in the amount of \$96,973 to the 2019/2020 fiscal year budget, and

BE IT FURTHER RESOLVED, that Montague Board of Education accepts the Enrollment Adjustment in the amount of \$682,640 to be partial utilized in its 2019/2020 budget and the balance to be carryforward as Banked CAP.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-4 WHEREAS, the Montague Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Montague Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Montague Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$46,897 for all staff and board members.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached SUSSEX REGIONAL TRANSPORTATION COOPERATIVE – RESOLUTION FOR PARTICIPATION IN JOINT AGREEMENT for Athlete / Field Trip transportation at a two percent (2%) administration fee. The duration of this agreement shall be from July 1, 2019 thru June 30, 2020.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached SUSSEX REGIONAL TRANSPORTATION COOPERATIVE – RESOLUTION FOR PARTICIPATION IN JOINT AGREEMENT for Special Education transportation at a four percent (4%) administration fee. The duration of this agreement shall be from July 1, 2019 thru June 30, 2020.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

XIV Unfinished Business

XV New Business

XVI Executive Session if necessary:

BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at _____ pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to close Executive Session at _____ pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to reopen Regular Meeting at _____ pm
Motion _____ 2nd _____ All in Favor/Opposed

XVII Adjournment

Motion _____ 2nd _____ All in Favor/Oppose
Time of Adjournment: _____