

**Montague Board of Education Meeting
Special Meeting Agenda
October 30, 2018
6:00 pm**

I. Call to Order

II. Roll Call

	Present	Absent
Glen Plotsky, President		
Linda Spinapolice, Vice President		
Gayle Andriac		
Sally Kurtzman		
Emma Masset		
Diane Cole		
Charles Teufert		

Others Present:

Timothy Capone - Chief School Administrator
George Hagl – Acting Business Administrator/Board Secretary

III. Flag Salute

IV. The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

VI. Announcement of Executive Session

VII. BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to close Executive Session at ____pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to reopen Regular Meeting at ____pm
Motion _____ 2nd _____ All in Favor/Opposed

VIII. CSA Report

IX. SBA Report

X. Correspondence

XI. Public Session

Motion to open public comment at ____pm

Motion _____ 2nd _____ All in Favor/Opposed

Motion to close public comment at ____pm

Motion _____ 2nd _____ All in Favor/Opposed

XII. Action Items

F-1 BE IT RESOLVED,

WHEREAS, the Montague Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board:

BE IT RESOLVED that the signatures of the Board President, Board Secretary, and the Treasurer of School Monies shall be required on checks issued in payment of bills; and

BE IT FURTHER RESOLVED that the signature of the Board President and the Treasurer of School Monies and the original signature of the Board Secretary or Chief School Administrator shall be required on Bill Lists; and

BE IT FURTHER REESOLVED that the signature of the Treasurer of School Monies shall be required on all checks issued on the Payroll Agency Account.

BANK DEPOSITORIES

ACCOUNT	SIGNATORIES	BANK
General Fund	Glen Plotsky, Board President George Hagl, Acting Board Secretary Michelle LaStarza, Treasurer of School Monies	Sussex Bank
Capital Reserve Acct.	Glen Plotsky, Board President George Hagl, Acting Board Secretary Michelle LaStarza, Treasurer of School Monies	Sussex Bank
Trust & Payroll Agency	Michelle LaStarza, Treasurer of School Monies George Hagl, Acting Board Secretary Erkan Gumustekin, Assistant Business Administrator	Sussex Bank
Payroll Account	Michelle LaStarza, Treasurer of School Monies George Hagl, Acting Board Secretary Erkan Gumustekin, Assistant Business Administrator	Sussex Bank

Unemployment **George Hagl, Acting Board Secretary** **Sussex Bank**
Erkan Gumustekin, Assistant Business Administrator

Summer Savings **Michelle LaStarza, Treasurer of School Monies** **Sussex Bank**
George Hagl, Acting Board Secretary
Erkan Gumustekin, Assistant Business Administrator

Student Council **Michelle LaStarza, Treasurer of School Monies** **Sussex Bank**
George Hagl, Acting Board Secretary
Erkan Gumustekin, Assistant Business Administrator

School Lunch Program **Michelle LaStarza, Treasurer of School Monies** **Sussex Bank**
George Hagl, Acting Board Secretary
Erkan Gumustekin, Assistant Business Administrator

Flexible Spending **Michelle LaStarza, Treasurer of School Monies** **Sussex Bank**
George Hagl, Acting Board Secretary

Dureler Fund **Michelle LaStarza, Treasurer of School Monies** **Sussex Bank**
George Hagl, Acting Board Secretary

N.J. Cash Management **Board Secretary**
Accounts Payable
Treasurer of School Monies

	Motion:				Second:				
Roll Call	GP	GA	SK	LS	EM	DC	CT	Total	
YES									
NO									
ABSTAIN									
ABSENT									

XIII Unfinished Business

XIV New Business

XV Executive Session if necessary:

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Motion ____ 2nd ____ All in Favor/Opposed

Motion to close Executive Session at ____pm
Motion ____ 2nd ____ All in Favor/Opposed

Motion to reopen Regular Meeting at ____pm
Motion ____ 2nd ____ All in Favor/Opposed

XVI Adjournment

Motion ____ 2nd ____ All in Favor/Oppose
Time of Adjournment: _____